

Old Bolingbroke with Hareby Parish Council

**Thursday 21<sup>st</sup> September 2023 at 7pm at Ramsden Village Hall**

All councillors are summoned to attend the Meeting of Old Bolingbroke with Hareby Parish Council. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the public are invited to ask questions or make short statements to the Council in relation to the business on the agenda. The Press and Public are not permitted to take part in the debates during the meeting.

Please note that any recommendations made at this meeting by the Parish Council in respect of planning applications on the agenda are advisory only and not binding on East Lindsey District Council. Documents relating to the applications may be viewed at [www.e-lindsey.gov.uk/Planning](http://www.e-lindsey.gov.uk/Planning). It is recommended that any comments you wish to make be submitted direct to East Lindsey District Council, either by their website as above or by letter.

\_\_\_\_\_ Clerk to the Council

15.09.23

Public Participation/ Open Forum (15 minutes allocated)

Agenda

1. To open the meeting and welcome
2. To note any apologies and accept valid reasons of absence
3. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations<sup>1</sup> in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct
4. To receive and approve the draft notes of the meeting held on 21<sup>st</sup> July 2023
5. To receive reports from the County and District councillors

**6. Finance**

- a) To formally note financial position
- b) To formally note bank reconciliations
- c) To consider payment to Clerk for additional hours worked over last 12 months of 30 hours at £11.63 (22/23 rate)
- d) To formally approve any automated, retrospective and future payments to be made:

19.05.23 Info Commissioners Office DD (under Local Government Act 1972 s.111) £35

08.08.23 B M Blythe plants in 2022, OOD cheque, destroyed

(under Highways Act 1980 s.96) £216

21.08.23 Ramsden Memorial Hall reimbursement re geraniums

(under Highways Act 1980 s.96) £105.00

21.08.23 Lalc Training Clerk (under LGA s.111) £30.00 (£25.00 ex Vat)

21.09.23 Andy Jackson Grass cutting 3 cuts (Highways Act 1980 s.96) £285.00

30.09.23 Salary (under LGA 1972 s.112) £307.84

31.10.23 Salary (under LGA 1972 s.112) £307.84

- e) To note any income received since the last meeting

01.08.23 Interest 32-day account £29.48

01.09.23 Interest 32-day interest account £31.30

## **7. Planning Matters**

- a) To consider any planning applications received since the last meeting including:  
S/018/01627/23 Listed Building Consent and S/018/01626/23 Planning Permission - Extension and alterations to existing outbuilding to form home office studio annex on the site of an existing extension which is to be demolished for Candlelight Cottage, Back Lane and  
ref: S/018/01663/23 Listed Building Consent and S/018/01659/23 Planning Permission - Internal and external alterations to existing dwelling for 3 The Row - Internal and external alterations to existing dwelling which is a listed building.
- b) To ratify the informal comments made for ref: S/018/01402/23 - Alterations to existing community building and erection of a mower store on land adjacent to Wisteria Cottage, Church Road
- c) To note any planning decisions and/or appeal notifications since the last meeting
- d) To consider any application for tree work and ratify the informal comments made for proposed tree work at the Old Rectory, Horncastle Hill ref: 0081/23/TCA

## **8. Village Matters**

- a) To receive the Neighbourhood Watch Report
- b) To receive an update on highway matters and resolve action
- c) To re-consider the current budget 2023/24 with regard to grant funding and resolve action
- d) To consider ordering additional copies of the Spilsby Explorer Magazine and include village news etc at a cost of £146.00 for 150 copies and one page of text per time (published three times a year) and resolve action
- e) To receive an update on Village signs and resolve action
- f) To receive an update on the proposed Village noticeboard and resolve action
- g) To receive quotations for revarnishing the Ramsden Hall bench and resolve action
- h) To consider village benches and resolve action
- i) To consider and approve the purchase of a Remembrance Day wreath (£24.99) and large poppies for fixing to lamp posts at £5 each (Local Government Act 1972 s.137)
- j) To further consider evening talks/presentations to include information on living in a Conservation Area and Environmental Issues (Cllrs Godsell and Wills-Wright)
- k) To discuss the continued siting of a container at the Black Horse Inn and use of a camera fixed there and resolve action
- l) To discuss uncompleted building works on Back Lane and resolve action
- m) To consider alternative locations for the defibrillator currently located at the Chapel
- n) To consider registering the Black Horse Inn as a Community Value Asset with East Lindsey District Council and resolve action

## **9. Internal Council Matters**

- a) To review and approve the following: Risk Management document and Staffing Committee Terms of Reference
- b) To consider and approve the following policies: Grants, Expenses, revised Councillor Vacancy and agree review dates.
- c) To receive and note monthly playground checks
- d) To resolve action concerning repairs to playground equipment and maintenance to the Play Area surface.
- e) To resolve action concerning the additional fencing required in the Play Area to exclude dogs
- f) To agree terms for a Grounds Maintenance Service Level Agreement and resolve that the Chair signs the Agreement
- g) To review the LCC drains survey for the area
- h) To consider the Council's plans/focus for the next 12 months

- i) To note the External Auditors completion of Audit report, agree a completion of audit notice of 22<sup>nd</sup> September, display the notice for 14 days and approve payment of £252.00 to PKD Littlejohn.

**10.** To receive correspondence and note any action required

**11.** Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings, *No decisions may be made under this section, but Councillors may wish to flag up issues.*

**12.** If required, to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed: to receive a report on the Clerks appraisal (Cllrs Godsell & Makins)

**13.** To note the date of the next meeting of the Parish Council: Thursday 16<sup>th</sup> November 2023

<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting