

**Minutes of the Old Bolingbroke with Hareby Parish Council meeting held on
29th July 2021 at the Ramsden Village Hall**

Present Cllr P Powell (Chair) Cllr D Makins Cllr C Routh Cllr I Godsell

In Attendance Jane Slaymaker (Clerk} 2 Members of the Public

1.29/7 Chair's Welcome

Cllr Powell welcomed everyone present and introduced the new clerk, Jane Slaymaker.

2.29/7 Apologies

None

3.29/7 Declarations of Disclosable Pecuniary Interests

None

4/29/7 Notes of the Ordinary Meeting held on the 25th March and 27th May 2021 to be signed as minutes

Cllr Makins proposed and Cllr Routh seconded that the notes of the 25th March 2021 were rather brief and did not totally reflect the meeting. Items 10 and 11 were amended, and all Cllrs resolved to accept the amended minutes. It was resolved to accept the notes of the meeting held on the 27th May 2021 as a true record.

5.29/7 To receive reports from LCC/ELDC Councillors

The LCC and ELDC Councillors were not present. A previously circulated report was provided by Cllr Gray (LCC) which stated that the works around the War Memorial are awaiting the granite setts. This has now been raised as a priority by LCC. The potholes on Hareby Hill will be surveyed and put forward for possible inclusion on the LCC Machine Patching programme. Moat Lane has been looked at but it was not obvious that sections might ground out a vehicle. There were signs of edge overrun and no vegetation encroaching the road. In Back Lane there were three actionable defects and it has been raised as an 80 day priority. Regarding the drain, there do not appear to be any visible cracks. Clearing and maintaining would be the responsibility of the adjacent riparian landowner. The reflective posts would suggest not to have been installed by Highways as there are different types and the spacing is closer than LCC would install them. The Parish Council may infill the gaps if they wish to do so.

6.29/7 To receive Clerk's report

There was no report on this occasion.

7.29/7 Correspondence

An email was received from a resident concerning the play area and clerk's position. Cllrs drafted a response which is attached in appendix A.

A very detailed communication from a resident regarding the proposed extension and refurbishment of the Ramsden Village Hall was received. The communication included a number of useful suggestions and the Parish Council will be consulting further to see whether these might be incorporated into the proposal. A detailed reply to the points raised will be provided as soon as possible. As the project is currently on hold the Council is using this time to review suggestions as they are received, and residents are encouraged to contact the Parish Council if they wish to make a suggestion to enhance the project.

8.29/7 To receive the Neighbourhood Watch report

The report is attached in appendix B.

9.29/7 Finance

a) The financial position was noted there was £15,269.40 in the PC current account as of today. Cllr Makins provided an update: the joint account with the Ramsden Hall has now been closed, and the balance transferred to the Ramsden Hall Management Committee account. A VAT refund of £9,991.37 has been received by the PC and the £4,000 temporary loan is to be repaid to the Field account once approved. Cllr Makins was thanked for his work regarding this.

b) It was resolved to pay the following items for goods and services:

A Jackson	£340.00
M Wilby	£18.00
Salary June/July	£463.68
PAYE	£185.40

Transfer to:

Ramsden Trust Field Account £4,000.00

10.29/7 Planning Applications and related correspondence

It was noted that planning application ref. S/018/01168/21 alterations to existing bungalow on West Keal Road to replace existing windows with patio doors on south side and ref. S/018/00829/21 alterations to existing house on Back Lane to replace windows, door and garage were both approved by ELDC.

11.29/7 Parish Council as Sole Charitable Trust

a) It was resolved to sign the Governance documents for Ramsden Hall and King George V playing field and Terms of Reference for the Ramsden Hall (previously circulated).

b) Cllr Makins reported on banking arrangements. The Treasurers Account used by the Parish Council remains the same. The Ramsden Hall Management Committee account has been changed to OBPC Sole Charitable Trust as has the Field account. The Ramsden Hall joint account has been closed and the balance transferred to the Ramsden Hall Management Committee. Changes to the bank mandate to include details of the new clerk/RFO and Mr. Alexander for the Field account are progressing. Cllr Makins proposed and Cllr Powell seconded, the payment of a bill for £780 (includes £130 VAT) for fencing to the play area from the PC account and the net amount to be reimbursed from the Field account.

c) Cllr Makins reported that Ramsden Hall had been redecorated and the colourful hanging baskets were in place ready for the fete. It was noted that the hall is well supported by residents, and it was pleasing to note that people were back using the hall. The painter kindly donated a considerable number of his hours as he had fond memories of the hall.

d) Cllr Powell reported that the play area will be officially opened on Saturday at the fete. There has been amazing support from residents of all ages to ensure it could open on time and Kompan quickly addressed some snagging issues. Cllr Powell is aware of funds still held in a bank account from a previous committee involved in the old play area. The constitution stated that any money should be transferred to the Parish Council. It was reported that the Nationwide bank account had been closed and Cllr Powell has been unable to contact some of the members from the previous committee and the Parish Council has not received a response from one committee member who had been written to. Advice has been taken and the Council will progress matters further.

e) Cllr Godsell reported on the King George V field. Two surveys are to be undertaken (Earthworks and Geo-Physical) to examine archaeological features. Quotes are being applied for at this stage and there are no estimates available. There followed a discussion about possible future uses of the field and where tree planting might take place. It was noted that the fencing needed attention in places. So far the costs have amounted to £140 for topping the field and mowing a pathway. It was agreed that an item about the field

be included in the next newsletter asking for ideas for future discussions. **Cllr Powell to action.** It is hoped that a working party or Friends of the Field Group be established in the near future.

12.7/21 Defibrillators

Cllr Routh reported that the defibrillator on the hall was active and the defibrillator on the Methodist chapel was about to be switched to mains supply. Cllr Routh proposed that the Parish Council investigate funding for two more defibrillators, including one in Hareby. The Council resolved to progress this. It was noted that Tesco has a funding scheme for defibrillators and also that the Village Plan has £286 earmarked for a defibrillator.

13.7/21 Village Plan

Cllrs were pleased to receive an updated report on progress, they will study the report and note the actions that the Parish Council were asked to consider being responsible for.

14.7/21 Facebook Policy

Cllr Godsell reported that this policy is now ready to be included in the Social Media Policy. Cllr Godsell proposed and Cllr Powell seconded and the Council resolved that the policy be accepted and the Facebook page be launched. It will be managed by Cllr Godsell. Cllr Makins and the clerk to be moderators. The Facebook page will be 'public' and used to update people on Council matters along with the new website and quarterly newsletter.

15.7/21 Parish Council Website

Cllr Powell reported that much work has been done to the website, which has improved the content. Residents were encouraged to visit the website. The clerk will take on the responsibility of maintaining the website with the help of a resident.

16.7/21 The Queens Jubilee

Villages etc are being encouraged to hold a party on Sunday 5th June 2022 to celebrate the Queens Jubilee. It was resolved that **Cllr Powell organise a meeting** to discuss ideas for that date.

17.7/21 Record of thanks to the outgoing Clerk

Cllr Godsell reported that thanks were given to Mrs C Newton, she was presented with a pot plant and shopping voucher and wished well.

18.7/21 The next meeting will be on Thursday 23rd September at 6.30pm in Ramsden Village Hall

19.7/21 Clerks Position

It was resolved to move into a closed session and the members of the public left the meeting to allow the discussion to take place. Members resolved to appoint Jane Slaymaker as Clerk to the Council and hours and salary were agreed.

The Chair closed the meeting at 7.38pm

Old Bolingbroke with Hareby Parish Council

Clerk to the Council – Jane Slaymaker

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30th July 2021

Dear [REDACTED]

Thank you for your emails over the last few months, the Parish Council has instructed me to reply to you.

It is regretted that you believe the Parish Council do not reply to your communications. You will have received an acknowledgement from the previous Clerk advising you that your correspondence had been forwarded to the Councillors for consideration. As you will be aware the Parish Council does not normally reply to letters from Residents between meetings as it is often that points raised are included to be discussed at the next meeting of the Parish Council, so it is not appropriate to respond to them in any detail except through the minutes of the meeting.

Your email of 29th April regarding a caution issued to a Resident had already been addressed and I would refer you to the minutes of the Parish Council meeting on 25 Mar 21. The Parish Council do not intend to address this issue again.

Your email of 28th May requested information on training for residents on the use of the two Defibrillators that have now been installed. There is information on how to use a Defibrillator on the Parish Council website. In addition, public access defibrillators are designed to be used by the public. When they are switched on the defibrillator provides clear instructions and talks the user through what is needed to be done. Consequently, training is not required.

Your email of 15th July requested information on the removal of the old play area. In the first instance I refer you to the Parish Council website which has much information both on the removal of the old play equipment as it was beyond economical repair and on the provision of new play equipment at no cost to the residents. You will also note that the new play equipment is better suited to a wider age group which was one of the points identified in the Village Plan. The new play equipment having now been inspected will be available for use from Saturday 31st July.

Your email of 16th July was in reference to the appointment of a new Parish Clerk; Miss Jane Slaymaker. You expressed concerns that the post had not been properly advertised and you also incorrectly stated that the previous clerk had been appointed improperly. Please be assured that the post was correctly advertised, and references were taken both in Mrs Newton's case and recently in the case of the employment of the current Clerk. It is accepted that there was short period when the website and the notice board were showing the contact details for the previous clerk, but this was quickly corrected, and Mrs Newton continued to forward information to the Parish Councillors during that short period, so it is hoped that no-one will have been inconvenienced. I am also a Parish Clerk in another Parish and have previously served as a Parish Councillor. I hope that I will therefore bring much experience to the role.

Yours sincerely

Clerk

APPENDIX B

JULY 2021.

NEIGHBOURHOOD WATCH REPORT OLD BOLINGBROKE JULY 2021.

Once again it is very quiet in our village but this must not make us complacent.

Criminal opportunists will always be looking for easy quick entrances into your property via open windows or unlocked doors.

Please make sure your car, property and outbuildings are made as secure as possible to make it much harder for these criminals to gain entrance and steal your possessions.

Please be aware of the many scams that are circulating at the moment.

Criminals are targeting people booking their summer holidays on line.

Advice from Lincolnshire Police is if you are thinking of purchasing anything online follow Action Frauds Advice to avoid falling victim to fraudsters and always trust your instincts.

Remember if an offer seems too good to be true , it probably is.

Please be aware of delivery scams and phishing emails or texts that are still circulating.

These messages are pretending to be from DPD , Royal Mail or Hermes.

They claim that you have missed a delivery and ask you for a small fee. Thereby obtaining your bank details.

Remember never give anyone your personal bank details .

Fly tipping.

We recently have had fly tipping once again in our village.

If you come across any please report it to ELDC or if you believe the fly tipping to be of a hazardous waste then please contact the Environment Agency.

If you see anything suspicious in our village please ring it in on a 101 immediately to give the police a chance to attend.

If a car is involved please try to get the car registration, make and colour.

Also the description of anyone involved in or committing a crime.

Please stay alert and vigilant to keep our village a safer place to live.

Any problems concerning NHW please contact me on 01790 763521 or contact me on by email on lindacreedy47@aol.com

Linda Creedy NHW Co-Ordinator.