

**OLD BOLINGBROKE WITH HAREBY PARISH
COUNCIL**

**MINUTES OF THE OLD BOLINGBROKE WITH HAREBY PARISH
COUNCIL MEETING HELD ON 19th July 2018**

Present Councillors Cllr Wilby (Chair)
Cllrs Fitzgerald, Makins & Cllr Mrs P Powell

In Attendance Mrs C Newton (Clerk)

Cllr B Aran (LCC)
5 Members of the Public

1. Chairman's Welcome

Cllr Wilby welcomed everyone to the meeting, and advised that the meeting would be recorded

2. Apologies for absence

None

3. Declarations of Disclosable Pecuniary Interest

Cllr Wilby Planning

4. To Sign as correct the notes from the meeting of the Council held on 22nd May 2018

Proposed Cllr Mrs Powell, seconded Cllr Makins and unanimously agreed that these minutes should be signed

5. To receive reports on LCC/ELDC issues from Councillors if present. ELDC Not present

LCC Cllr Aron spoke about Fault reporting, the County joint strategy, and problems at Keel Hill

6. Clerks Report

a) The Clerk has made various attempt to contact running club – but has not received a reply – it was agreed that no further action should be taken, as the last run was much better organised

b) The Clerk has contacted Bells to confirm that the PC will repair the fence, and to once again, confirm that the field should be used for sheep grazing only. At the same time Bells have been advised to take instructions from the Clerk and Chairman, as it has come to light that other residents/ Councillors have been contacting them directly

It was proposed by Cllr Wilby, second Cllr Mrs Powell and unanimously agreed that things should be left as they are for now, and the future of the Pin and Candle Auction should become an agenda item at the net meeting

c) The Clerk advised ELDC of Councillor vacancies.

7. Correspondence Received

- a) E Mail received requesting background information on a cast iron table – sent to Cllr Fitzgerald to deal with
- b) The Pensions Regulator – Confirmation received that they have received the declaration of compliance
- c) ELDC - Notice of vacancies received – put on notice board & web site
- d) ELDC – Advice that the PC can now Co opt
- e) Request received from a resident to inspect the Village Accounts.

8. Finance

- a) Bills paid between meetings
Village Hall Insurance £603.08

- b) Bills to pay
Salary Jun/July £446.62
Inland Rev £ 178.40
Community Lincs £43.74
Postage £1.68

Councillors mileage claim £68.40

Desire change 1st payment £375.00

It was unanimously agreed that these payments should be made

- c) Funds received VAT refund £361.36

- d) Balance of account

Parish Council Acc £11833.82

Trust Acc £ 3839.66

c & d Noted

- e) Budget – sent to Councillors before the meeting

There were no questions from the Councillors

It was proposed by Cllr Mrs Powell, seconded by Cllr Makins and unanimously agreed that a holding account for Village Hall Funds should be opened with a £3000.00 transfer.

9. Planning

a) To Discuss

Extension for response agreed

S/018/01004/18

Planning Permission - Siting of 3no. holiday lodge caravans with associated sheds, decking and car parking.

THE ROYAL VIEWS, HAGNABY ROAD, OLD BOLINGBROKE, PE23 4HS

This was discussed taking into consideration the residents comments in the Public Participation session, it was unanimously agreed to **OBJECT** with comments, the Clerk will circulate the comments for approval before responding

10. Footpaths & Highways

11. Neighbourhood Watch – Linda Creedy

Report given – copy will go on the web site

12. GPPR

- a) To Adopt the GDPR Policies and procedures sent to Councillors before the meeting

Data Protection Policy

Data Breach Policy

Records Retention Policy

Subject Access Procedure

It was unanimously agreed to adopt these policies

b) Councillors to complete & sign the Security Compliance Checklist

All Councillors present returned the signed checklists

c) To agree the purchase of the following to enable the PC to comply with the regulations

Lockable, fire proof filing cabinet

2 Password protected flash drives

Unanimously agreed

13. Notice Boards

a) The Parish Council notice board is no longer large enough for the information that regulations dictate. Lockable Notice Boards are required – one for Bolingbroke & one for Hareby, the keys of which should be held by the Clerk & the Chairman

It was unanimously agreed that the clerk should organize this applying for funding from Cllr Grover

14. Insurance

a) Village Hall – the renewal from the new provider was received after the last meeting and to continue essential cover, the policy was sent out to all Councillors for comment, the village Hall were also asked for their comments. It was agreed that the policy should be paid

For 3 Against 1 Abstain 1

Allied Westminster has since contacted the PC concerning the Recreation Ground, which the Parish Council are responsible for, and this was taken off the Policy, giving a refund of £148.99

b) Recreation Ground

The Recreation ground was not covered; therefore, an emergency Public Liability Insurance was taken out with Community Lincs, at a cost of £43.74, the other alternative was to close the area. The Public liability is a legal requirement; however, the Council needs to decide whether they wish to take out for cover against damage, the cost of which would be approx.

£350.00

It was proposed By Cllr Makins, seconded by Cllr Mrs Powell that the damage cover was taken out

For 3 Against 1, the Clerk will decide to take out the cover

15. Village Hall

a) New Insurance certificate Received, and a copy given to the Village Hall Committee - **Noted**

b) To Review the Village Hall audited accounts – sent to Councillors before the meeting any questions to be given to the Councilor Representative for the next village hall Meeting – there were no questions

c) Report – **Cllr Mrs Powell**

The Village Hall Committee wish to explore the possibility of an extension. It was proposed by Cllr Wilby, seconded by Cllr Mrs Powell & unanimously agreed that they should go ahead and present their findings at the next Parish Council Meeting

16. Recreation Ground

a) Safety Report – sent to Councillors before the meeting **Cllr Wilby**

b) Funds – The Clerk is speaking to the bank

17. Co Option

It was agreed that the Clerk would advertise the vacancy on the Notice Board and the web site

18.Councillors Feedback

A request was made that the original highways signs within the Village should be preserved – Clerk will contact highways

19.Agenda Items for the next meeting

Pin & Candle Auction

Gardening Contract

Emergency Plan – Cllr Fitzgerald

20. Next Meeting date

September 20th

The Next agenda item was a Pink Paper – members of the public left the meeting

21. The Clerk's review

It was unanimously agreed that the Clerk should receive the annual pay increment as advised by NALC, backdated to the 1st April 2018

Meeting closed at 9.15 pm