

Thursday, 19 May 2022

Chairman of Old Bolingbroke Parish Council
c/o Mrs Jane Slaymaker, Clerk to the council
4 Church Lane
Hundleby
PE23 5NA



Dear Councillor Powell,

REF: REPORT OF END OF YEAR INTERNAL AUDIT 2021/2022

I have conducted the internal audit for the Parish Council, following the guide of the Joint Panel on Accountability and Governance (JPAG).

Below are some observations and recommendations mostly for transparency and audit purposes:

High priority

On the agenda for the councils May annual Meeting of the parish council the 1st item should be to elect a chairman and signing of acceptance of office and then the vice Chairman if the council has one

Medium Priority

- Copies of the Internal auditors AGAR reports to be added to the website along with the Chairman's reports from the internal auditor

Thank you for asking me to conduct your Internal audit and please contact me if you have any questions.

Yours sincerely

Mrs Victoria Clark