

Minutes of the Annual Meeting of Old Bolingbroke with Hareby Parish Council held on 26th May 2022 at 7pm in Ramsden Hall

Present: Cllr Pam Powell (Chair) Cllr Isobel Godsell Cllr David Makins Cllr Charles Routh
County Councillor William Gray 1 member of the public

Also in attendance: Jane Slaymaker, Parish clerk

The current Chair moved the order of items on the agenda.

1.5/22 Election of Chair

It was resolved to re-elect Cllr Powell as Chair and she signed the declaration of acceptance of office.

2.5/22 Election of Vice-Chair

It was resolved to re-elect Cllr Routh as Vice-Chair and he signed the declaration of acceptance of office.

3.5/22 The signing of the declarations of office took place.

4.5/22 Chair's Welcome

Cllr Powell welcomed everyone to the meeting.

5.5/22 Apologies of absence

There were no apologies given.

6.5/22 To declare pecuniary interests

There were no pecuniary interests.

7.5/22 To consider and approve Member responsibilities for Finance, Staffing and Safeguarding

It was resolved to appoint Cllr Makins as Finance Lead, Cllr Godsell as Staffing Lead and Cllr Powell as Safeguarding Lead.

8.5/22 To consider and agree dates for Parish Council meetings for the coming year

It was resolved to agree the following dates for meetings at 6.30pm: 14th July, 22nd September, 24th November, 26th January 2023, 23rd March, Annual Parish Meeting 25th May at 6.30pm and Annual Meeting of the Parish Council at 7pm.

9.5/22 Open Forum for public participation.

No comments were received.

10.5/22 To approve draft notes of the Parish Council meeting held on 25th March 2022

It was resolved to accept the minutes of the meeting held on the 25th March 2022 as a true record and the Chair signed the minute book.

11.5/22 To consider any urgent business under item 19

There was no urgent business.

12.5/22 To receive reports from the District and County Councillors

Cllr Grover (ELDC) was unable to attend.

Cllr Gray was able to provide information about District Council matters as well as his County Council report (which will be placed on the website). Skegness Town Hall has now been sold. The District are pleased to have been awarded Blue flags for Skegness, Mablethorpe and Sutton on Sea. The relocation of ELDC from Manby Park to Mareham Road, Horncastle is on track. The Horncastle premises will also house LCC, the Police, NHS and Boston college plus other businesses. The Platinum Jubilee funding application closes 31st July. ELDC has been

involved in the Homes for Ukraine national scheme. Cllr Gray then read his County Council report. Cllr Gray was thanked for all his help and advice.

13.5/22 Finance

- a) To note the financial position

It was noted that the bank account was £11,255.61.

- b) To receive the Annual Statement of Accounts, payment & receipts and balance against budget for 2021/2022

It was resolved to accept the statement of accounts, payments and receipts and balance against budget for 2021/22.

- c) To note the end of year bank reconciliation

The end of year bank reconciliation was noted and signed by Cllr Makins

- d) To receive and note Annual Internal Audit Report

The Annual Internal Audit Report and Internal Auditor's Chairman's report were received and will be made available on the Council's website.

- e) To consider and approve Annual Governance Statement (Section 1)

It was resolved to approve the Annual Governance Statement.

- f) To consider and approve Accounting Statements (Section 2)

It was resolved to approve the Accounting Statement for 2021/22.

- g) To consider and agree the commencement date for the exercise of public rights

It was resolved to agree the commencement date for the exercise of public rights (13th June 2022)

- h) To consider and approve the allocation of £16,851 to Reserves

It was resolved to approve the allocation of £16,851.21 to the Council's Reserves.

- i) To approve the annual DD payment to ICO

It was resolved to approve the annual direct debit payment to ICO.

- j) To approve any automated, retrospective and future payments to be made

It was resolved to approve the following payments:

29.03.22	Direct 365 infant defibrillator paddles	£186.08 (£155.07 ex VAT)
07.04.22	Breakthrough Communications training	£66.00 (£55 ex VAT)
05.05.22	Transfer to George V Field (see income)	£100.00
20.05.22	ICO (DD)	£35.00
26.05.22	Zurich insurance	£678.80
26.05.22	Zurich insurance additional premium	£47.60
26.05.22	Salary April-May	£552.76
26.05.22	Clerks Clerical Service internal audit	£30.00
26.05.22	Andy Jackson grass cutting	£325.00
26.05.22	Andy Jackson field cut	£100.00

Payments made on behalf of Sole Charity Trustees ex Vat:

MDH Electrical Ltd	£1,748.95
FFD	£1,908.47
Tongs	£32.88
Build Base	£214.65
Build Base	£30.55
Build Base	£209.92
Adexa Direct	£1,066.00
Build Base	£303.42
Boston Electrical Services (P Powell)	£129.95
Screw Fix (B Talmage)	£116.65
Currys (B Talmage)	£240.83
Adexa	£171.00
T Kirk	£300.00
Build Base	£24.36
Buildbase	£3,385.46

Wickes (D Makins)	£165.79
Buildbase	£149.20
Wicks (D Makins)	£39.15
IC Tiling	£513.00
Cottingham Carpets	£1030.83
Truly PVC Ltd (B Talmage)	£61.39
Tongs	£39.13
East Lincs Blinds Solutions	£213.10
Wickes (D Makins)	£22.25
Alarm Line	£626
MDH Electrical	£734.52
Buildbase	£1456.49
Reflections Windows Ltd	£44.17

k) To note any income received since the last meeting

It was noted income received:

4.4.22	Village Plan Group (defibrillators)	£286.79
11.4.22	ELDC Precept 50%	£5,712.00
28.4.22	Transfer from Ramsden Memorial Hall	£10,001.30
28.4.22	Donation received on behalf George V Field	£100.00
27.05.22	Transfer from Ramsden Memorial Hall	£7,888.91

14.5/22 Planning

a) To consider any planning applications since the last meeting

The following applications were received between meetings:

Application reference S/018/00195/22 The Old Manor House, Horncastle Hill Road. Listed Building Consent - Internal and external alterations to existing dwelling to include new windows and doors and replacement rainwater goods and to include re-roofing of the existing extension and the removal of black laquer from existing exposed timbers.

Application reference S/018/00769/22 Bay Cottage, West Keal Road, planning permission - Alterations to existing dwelling which is a listed building to provide a replacement window and door and to replace a window with a door.

Application reference S/018/00777/22 Bay Cottage, West Keal Road, Listed Building Consent - Alterations to existing dwelling to provide a replacement window and door and to replace a window with a door.

A response of 'no objections' had been submitted for each application and Cllrs resolved to accept this.

b) To note any planning decisions and/or appeal notifications since the last meeting

It was noted that full planning permission had been granted for the following applications:

S/018/00042/22, Wychways, S/018/00194/22 The Old Manor House, S/018/00195/22 The Old Manor House (Listed Building Consent).

15.5/22 To receive correspondence from ELDC confirming the TPO for the Methodist Chapel, Chapel Lane

It was noted that correspondence had been received.

16.5/22 To discuss village issues

a) To receive and note Neighbourhood Watch report

Linda Creedy read out the Neighbourhood Watch report and it will be made available on the Council's website. A vote of thanks was given to John Taylor for his work in maintaining the defibrillators.

b) To receive an update on outstanding highways issues

LCC Highways have installed semi-permanent bollards at Knight's Farm. Work at Dukes Head Lane and Back Lane had taken place. The provision of further granite setts for the War Memorial is being considered with, possibly the Parish Council paying 50%. Highways have written to owners of overgrowing trees and hedges. A gully will be installed to alleviate the flooding near the green. LCC has been in touch with Anglian Water regarding a leak/spring on Back Lane. Subsidence at The Row is on Highway's list. It was reported that there was a blocked gully near the War Memorial, to be reported via Fix My Street. It was noted that trees on Spilsby Hill were leaning on cables. Cllr Makins had reported this to BT. Highways advised that the slipping verge on Hagnaby Road is not in their ownership.

c) To consider and approve purchase of items for Queens Jubilee and payment for the band
It was resolved to approve the payment of £200 to the band plus the cost of their refreshments and £144 for the Jubilee plants for the village planters. It was resolved to submit an ELDC Jubilee grant application for a rubbish bin for the playground.

d) To receive an update on participation in the No Mow May campaign
Cllr Godsell had encouraged people to take part via Facebook. Cllr Powell reported that the grounds maintenance contractor subsequently did the usual cuts as he did not have the machinery to cope with longer grass. It was suggested that next year the Council look to leaving a small triangle.

17.5/22 To discuss Internal Parish Council issues

a) To review and approve Standing Orders and Code of Conduct

It was resolved to approve the Standing Orders and Code of Conduct

b) To review and approve revised Safeguarding policy

It was resolved to approve the Safeguarding policy and Cllr Powell to be Safeguarding Lead for the Council.

18.5/22 To receive correspondence and resolve action if required

No correspondence had been received.

19.5/22 To discuss any urgent business

There was no urgent business.

20.5/22 Items for next agenda

Provision of a '.gov.uk' email account; updating financial regulations.

21.5/22 Exclusion of the public and press

There was no reason to exclude the public.

The meeting closed at 8.34pm