

**MINUTES OF THE OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL MEETING HELD ON 14TH JULY AT 7PM IN
RAMSDEN VILLAGE HALL**

PRESENT: Cllr P Powell (Chair) Cllr I Godsell Cllr D Makins Cllr C Routh County Cllr W Gray

Also in attendance: Jane Slaymaker, Parish clerk

1.7/22 Chair's welcome

The Chair welcomed everyone to the meeting.

2.7/22 To note apologies and accept valid reasons of absence

Apologies were received from the Neighbourhood Watch representative Linda Creedy.

3.7/22 To declare pecuniary interests for any items on the agenda

No pecuniary interests were declared.

4.7/22 Open Forum for public participation

There were no members of the public present.

5.7/22 To receive and approve the draft notes of the meeting held on the 26th May 2022

It was resolved to approve the draft notes of the meeting held on the 26th May 2022 as a true record.

6.7/22 To receive reports from the County Councillor and District Councillor

County Cllr Gray's report had been circulated prior to the meeting and will be made available on the website. Cllr Gray was also able to update on district matters: the Towns Fund coastal strip projects will be receiving significant investment, details are available on the website <https://connectedcoast.co.uk> The Horncastle teenage market was a great success, and another is planned for 8th October. Mablethorpe, Sutton on Sea and Skegness have blue flag awards and Mablethorpe was voted the third best beach on the east coast. ELDC is responsible for administering the Homes for Ukraine scheme. The process for the District Council elections, held May 2023 is starting.

7.7/22 Finance

a) To formally note financial position

It was noted that the current account stood at £20,734.96

b) To formally note the bank reconciliation

The bank reconciliation was noted and initialled by Cllr Makins

c) To note payments & receipts received in last quarter and actual balance against budget

The payments and receipts for the last quarter and actual balance against budget figures were noted.

d) To formally approve any automated, retrospective and future payments

It was resolved to approve the following payments:

07.06.22	B Blythe	hanging baskets	£72.00
07.06.22	B Blythe	plants for planters	£144.00
08.06.22	Sainsburys (D Talmage)	Jubilee band refreshments	£22.29
08.06.22	Asda (P Powell)	Jubilee band refreshments	£13.25
08.06.22	Co-op (D Talmage)	Jubilee band refreshments	£6.00
09.06.22	Desire Change	Jubilee bunting	£50.00
16.06.221	Treedale	Jubilee marquee	£180.00 (£150 ex VAT)
26.06.22	Bluestones	Big Band Jubilee	£200.00
16.07.22	A Jackson	Grass contractor	£240.00

16.07.22	SLCC (J Slaymaker) ILCA to CILCA qualification fee	£72.00 (£60 ex VAT)
16.07.22	Lalc play area training	£198.00 (£165 ex VAT)
16.07.22	K Jackson field cut	£46.00
16.07.22	Witham Timber (T Downes) fencings posts	£28.15 (£23.46 ex VAT)
26.07.22	Salary (June and July)	£552.76

SCT payments (ex VAT) under VAT notice 749 s.6.5

29.05.22	Wickes (B Talmage)	£19.17
07.06.22	Buildabase (N Reader)	£35.23
08.06.22	Tongs	£103.99
08.06.22	Tongs (D Makins)	£7.49
09.06.22	MDH Electrical	£166.67
09.06.22	MDH Electrical	£83.05
23.06.22	Buildabase (B Talmage)	£18,17
05.07.22	MDH Electrical	£482.00
14.07.22	Tongs	£7.42

e) To note any income received since the last meeting

The following income was noted:

17.06.22	HMRC VAT refund	£4,169.67
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f) To consider paying 50% of the clerk's SLCC annual subscription fee being £56.00 under Local Government Act 1972 s.143

It was resolved to pay £56.00 as 50% of the clerks annual SLCC subscription.

g) To consider renewing the accountancy software package 'Scribe' under Local Government Act 1972 s.111

It was resolved to renew the Scribe accountancy package and the clerk to negotiate the cost.

8.7/22 Planning

a) To consider any planning applications received since the last meeting

No planning applications had been received,

b) To note any planning decisions and/or appeal notifications since the last meeting

It was noted that Listed Building Consent - alterations to existing dwelling to provide a replacement window and door and to replace a window with a door was granted for Bay Cottage S/018/00777/22 and planning permission - alterations to existing dwelling to provide a replacement window and door and to replace a window with a door was granted for Bay Cottage S/018/00769/22.

9.7/22 To discuss village issues

a) To receive an update on highways matters

Cllrs reported that the Fix My Street website worked well with some potholes being repaired within weeks of reporting. Several matters are ongoing and Cllr Gray confirmed that he is pushing for money to be found to place granite setts around the War Memorial similar to those round the Rose Garden. It was agreed that 100 30mph bin stickers are ordered at 50p per sticker. (Highways Act 19080 s.274A.)

b) To receive a report on the Queen's Jubilee celebration

It was reported that the band and picnic held in the marquees was a great success despite the weather.

c) To discuss submitting an appeal to ELDC regarding the Hareby dog waste bin application

It was resolved to appeal against ELDC's decision not to site an ELDC bin as the current bin at Hareby is well used and is emptied by a volunteer. It was noted that the current domestic bin has been damaged and the Council decided to purchase a new bin in the meantime.

d) To note correspondence from ELDC advising of the unsuccessful bid for the Queen's Jubilee fund and consider the purchase of a rubbish bin for the playground

The unsuccessful bid for a bin for the playground was noted and it was decided not to purchase a bin at present as there were concerns about emptying it.

e) To note the date of the Bolingbroke Castle re-enactment event

It was noted that the Bolingbroke Castle re-enactment event on the 20th and 21st August

f) To receive an update on the Council's website and Facebook account

It was agreed to move this agenda item to the next meeting.

10.7/22 To discuss internal Parish Council issues

a) To consider extent of grass cutting to be paid for under Public Health Act 1875 s.164 & Highways Act 1980 s.96

It was resolved that the playground cut be added to the grass cutting schedule

b) To consider new grass cutting rates submitted for the grounds maintenance contractor

It was noted and approved that the cutting rate is now £100 per cut to include the larger playground area.

c) To receive feedback from recent training sessions

Cllr Routh has completed playground inspection training and will take over the fortnightly visual inspections following a query regarding insurance. There is a recommendation that a quarterly inspection also takes place and the clerk was asked to obtain costs.

d) To consider applying for a .gov.uk domain name and email service

It was decided not to apply for a .gov.uk domain name at this time due to prohibitive costs.

e) To note the position regarding member responsibilities

It was resolved to form a Staffing committee consisting of Cllrs Godsell, Makins and Routh. Terms of reference to be prepared by the clerk. Cllr Makins to be appointed as Financial Lead.

f) To review and approve the Financial Regulations

Following slight amendment, it was resolved to adopt the Financial Regulations.

g) To review and approve the Communications policy

It was resolved to re-adopt the existing Communications policy.

11.7/22 To receive correspondence and resolve action if required

The LCC consultation on minerals and waste had been received.

12.7/22 Clerk and Councillor Reports (for information only)

Several villagers had queried an advertising sign placed on the Rose garden verge. It was noted that the waste recycling centre have relocated and that this might help with funding applications. A discussion took place about the next edition of a Parish Council newsletter.

13.7/22 The date of the next meeting is Thursday 22nd September 2022 at 6.30pm

The meeting closed at 8.37pm