

**OLD BOLINGBROKE WITH HAREBY PARISH
COUNCIL
MINUTES OF THE OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL
AGM HELD ON MONDAY 22 MAY 2017**

Present Councillors Cllr Etches (Vice Chairman in the chair)
 Cllr Mr P O Flynn, Cllr Ms Phillips
 Cllr Mr M Wilby, Cllr Mr D Makins
 Cllr Mr A Gibbs

In Attendance Mrs C Newton (Clerk)

 32 Members of the Public

1 Apologise for Absence
None

2 To Move into closed session
A letter from the monitoring Officer to Mr Nash was read out, and discussed

3 To move out of closed session

The Public then arrived
Cllr Ms E Phillips left the meeting after handing in her resignation

4 Vice Chairman's welcome
The Vice Chairman welcomed everyone to the meeting and advised the public that Cllr Mr Nash had resigned from the Council, and that the Parish Council had just accepted the resignation of Cllr Ms E Phillips.

5 To appoint a Chairman a Chairman
Cllr Etches was nominated by Cllr O' Flynn, seconded by Cllr Wilby
Cllr Etches accepted the post and signed an acceptance of Office

6. To Appoint a Vice Chairman
Cllr Wilby was nominated by Cllr Makins seconded by Cllr Etches, Cllr Wilby accepted the post and signed the Declaration of Acceptance

7. Declarations of Interest
None

8. To sign as correct the minutes of the meeting held on 20th March 2017
It was unanimously agreed that the minutes should be signed

9. To receive reports on LCC/ELDC issues from Councillors if present.
Not present

10. Neighbourhood Watch - Linda Creedy
Ms Creedy gave a brief report covering the past year (attached)

11 Clerk - Matters to report from the last meeting
a) The Clerk has accepted the tender from Desire change, and a contract has been prepared after a small alteration it was agreed that the contract should be sent out

12. Correspondence received

- a) ELDC – Notice that a building has become listed
Future maintenance & repairs were discussed
- b) LCC – Highways – letter read out, residents were advised to contact the clerk with any problems and she would report them.
- c) LCC Legal Services Footpath Number 198 – read out and arrangements made to display on the notice board
- d) LALC – Councillor Networking Day
Councillors are to contact the Clerk if they wish to attend

13. Finance - Cllr Makins

- a) Bills to be paid
C Newton salary April/May & Postage £444.54
M Wilby repairs to play equipment (to be refunded from the Ramsden Trust £234.99
P O'Flynn photocopying of Flyers £15.00
Direct debit paid Office 365 £59.99
It was unanimously agreed that these bills should be paid
- b) Funds received
Precept 1st payment £5375.00, 2nd instalment due in September 2017
- c) Balance of accounts
Parish Council Current account £ 8121.76
Ramsden Trust Account £3715.52

Noted

- d) Bank Mandates
To complete and sign bank Mandates for the Parish Council Account & The Ramsden Trust account – Mandates completed
- e) Councillors are reminded that spending must be within budget, and all receipts should be in the name of the Council and show VAT – Noted

14. Annual Audit

- a) Internal Audit – Noted
- b) Annual governance statement sent to Councillors before the meeting, completed, and unanimously agreed that the Chairman should sign it off
- c) Account Statement – sent to Councillors before the meeting, it was unanimously agreed that the Chairman should sign the statement

Cllr Makin left the meeting

15. Planning

a) Decisions

S/018/00383/17 Planning Permission - Construction of a vehicular access to CASTLE VIEW, HAGNABY ROAD, OLD BOLINGBROKE, SPILSBY, PE23 4HJ

COMMENTS ONLY

FULL PLANNING PERMISSION GRANTED

b) Submitted

S/018/00286/17

Listed Building Consent - Construction of a vehicular access and parking area, to include forming of brick piers to a maximum height of 0.7metres and the bricking up of existing pedestrian access

BAY COTTAGE, WEST KEAL ROAD, OLD BOLINGBROKE, SPILSBY, PE23 4EX

SUPPORT

S/018/00461/17

Planning Permission - Alterations to existing dwelling to provide 7 no. replacement UPVC windows.

FAIRVIEW, BACK LANE, OLD BOLINGBROKE, SPILSBY, PE23 4HB

SUPPORT

S/018/00584/17

Planning Permission - Extensions and alterations to existing dwelling to provide a porch and a sunroom on the site of an existing conservatory which is to be removed.
WYCHWAYS, WEST KEAL ROAD, OLD BOLINGBROKE, SPILSBY, PE23 4EX
SUPPORT

b) To Discuss

S/018/00784/17

Planning Permission - Conversion of and alterations to part of existing garage building to provide a self-contained annexe in connection with Skylark House.
SKYLARK HOUSE, WEST KEAL ROAD, OLD BOLINGBROKE, SPILSBY. PE23 4HB
SUPPORT

16. Village Hall

a) Draft Minutes from the meeting held 5TH May -sent to Councillors before the meeting

b) Village Hall Report - **Cllr O Flynn**

Due to the changes within the Council Cllr Etches stood down from the Village Hall Committee, Cllr Wilby was nominated by Cllr O'Flynn, seconded by Cllr Etches, Cllr Wilby accepted the post

17. Play Area - Cllr Wilby

Cllr Wilby reported that the inspection reports were sent to the Clerk on a regular basis. Cllr requested that these reports be put on the website - carried forward to the next meeting

Work is required on the climbing wall and it was agreed that 3 quotes should be obtained. He also confirmed that the barrier fence is adequate

18. Neighborhood Plan - Cllr O'Flynn

Cllr O'Flynn suggested that the village formed a group to produce a Neighborhood plan which would assist with grant applications. It was unanimously agreed that the Council would give its full support to this suggestion.

19. Dates of Meetings

It was agreed that meetings would now be held on a Thursday

Dates agreed

2017 July 20th, September 28th, Nov 23rd

2018 Jan 11th, Mch 29th, May 24th

20. Agenda Items for the next Meeting

Play area inspection reports

Retrieval of the funds donated to the Play area fund

The meeting closed at 7.50 pm