

**MINUTES OF THE OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL MEETING HELD ON 6<sup>TH</sup> OCTOBER AT 7PM IN  
RAMSDEN VILLAGE HALL**

PRESENT: Cllr P Powell (Chair)      Cllr I Godsell      Cllr D Makins      Cllr C Routh      District Cllr W Grover

2 Members of the public

Also in attendance: Jane Slaymaker, Parish clerk

**1.10/22      Chair's welcome**

The Chair welcomed everyone to the meeting.

**2.10/22      To propose a motion of condolence to the Royal Family**

Condolences were expressed to the Royal Family on the death of Queen Elizabeth II.

**3.10/22      To note apologies and accept valid reasons of absence**

There were no apologies.

**4.10/22      To declare pecuniary interests for any items on the agenda**

No pecuniary interests were declared.

**5.10/22      Open Forum for public participation**

There was an enquiry about what procedures the Parish Council could put in place to help with the cost of living crisis and to help people to keep warm this winter. Information is available to residents via the Council's website, newsletters and facebook. The hall is in use every day and some events (for example the Luncheon Club) could be of benefit for people wanting to keep warm. Another resident explained that she had a list of the elderly in the village and telephoned them in bad weather. The Gregory Croft Trust also has funds which can be made available in certain circumstances. It was suggested that the Council signpost help available within the area particularly in relation to Pension Credit which is not always claimed. A member of the public left the meeting.

**6.10/22      To receive and approve the notes of the meeting held on the 14<sup>th</sup> July 2022**

It was resolved to approve the notes of the meeting on the 14<sup>th</sup> July 2022 as a true record.

**7.10/22      To receive reports from the County Councillor and District Councillor**

County Cllr Gray had sent a report which had been circulated and would be placed on the Council's website. District Cllr Grover reported that the Teenage Market would be held in Horncastle on Saturday. There is a partnership group looking at transport with a focus on railways and a partnership group looking at enviro-crime so it is hoped to see an improved service with regard to dog waste, fly tipping and littering. There is office equipment available to Parish Council's as a result of ELDC's move to Horncastle and the Community Lottery will be launched on the 18<sup>th</sup> October where charities will receive 50p from each £1 ticket sold. See [www.selcp.co.uk/communitylottery](http://www.selcp.co.uk/communitylottery). The District Councillor grant scheme is available, application to Cllr Grover before the deadline early next year.

**8.10/22      Finance**

**a) To formally note financial position**

It was formally noted that the bank account was £24,318.77

**b) To formally note the bank reconciliation**

Bank reconciliations were noted and signed by Cllr Makins.

**c) To formally approve any automated, retrospective and future payments to be made**

It was resolved to approve the following payments:

20.07.22	Play Inspection Company report	£120.00 (£100 ex VAT)
22.07.22	Viking office supplies	£28.48 (£25.61 ex VAT)
27.07.22	LCC 30mph stickers	£50.00
01.08.22	Scribe Accountancy software	£216.00 (£180 ex VAT)
06.09.22	Tongs replacement rubbish bin	£14.99 (£12.49 ex VAT)
06.10.22	A Jackson grass cutting	£530.00
06.10.22	Salary August/Sept	£552.76
06.10.22	Mrs D Cooper materials for restoration of Duchy of Lancaster sign	£36.77
22.10.22	Salary October	£276.38

Sole Charity Trustee payments (ex VAT) under VAT notice 749 s.6.5

22.07.22	Tongs signage	£7.42 ex VAT
15.09.22	Reflections	£637.00 (£530.83 ex VAT)

**d) To note any income received since the last meeting**

The following receipts were noted:

02.08.22	Transfer from George V Field account	£169.46
01.09.22	Precept 50%	£5712.00
15.09.22	Transfer from Ramsden Memorial Hall	£749.03

**9.10/22 Planning**

**a) To note application received since last meeting reference S/018/01517/22 Wychways, West Keal Road - Extension and alterations to existing dwelling to provide additional living accommodation and ratify informal response of councillors of 'no objection'**

It was resolved to approve the comment of 'no objection' to planning application reference S/018/01517/22 Wychways

**b) To note any planning decisions and/or appeal notifications since the last meeting**

It was noted that full planning permission was granted for S/018/01517/22 Wychways

**10.10/22 To note application for tree work at Castle House, Hagnaby Road, ref 0071/22/TCA received since the last meeting and ratify informal response of councillors that there was no objection to the work**

It was resolved to approve the response of 'no objection' to tree work at Castle House, Hagnaby Road.

**11.10/22 To discuss village issues**

**a) To receive a Neighbourhood Watch report**

The October Neighbourhood Watch report (previously circulated and available on the website) was read.

**b) To receive an update on highways matters and discuss national speed limit sign at Back Lane/Hagnaby Road**

It was resolved to log a comment on 'fix my street' that the national speed limit signs require removal at Back Lane/Hagnaby Lane. It was noted that Lincolnshire County Council was trying to identify the issue with constant water running on Back Lane.

**c) To consider the purchase of further 30mph bin stickers at 50p each under Road Traffic Regulation Act 1984 s 72**

It was resolved that the clerk purchase a further 100 30mph bin stickers.

**d) To note the donation of two benches to be sited in the George V Field and determine future responsibility**

The Council were pleased to receive two benches for the field and these will be included in the Council's asset register.

**e) To finalise details for two memorial benches and purchase of a Jubilee bench under Parish Councils Act 1957 ss 1(1) and 7**

It was resolved to purchase four benches in total (money to be donated to the Council for the two memorial benches) from Pelican Trust so as to match the existing benches in the village.

**f) To discuss purchase of a circular bench in the Play Area under Local Government Act 1972 s.111**

It was agreed to obtain costing for the next meeting.

**g) To discuss fencing in the Play Area to enable a dog-free zone around the play equipment as required under the ELDC Public Space Protection Order**

It was agreed to obtain costings for a low fence that will exclude dogs from the Play Area but not interrupt the view across the field.

**h) To discuss control of dogs in King George V Field**

Reports were received of a dog in the field that was not under control. The clerk was asked to write to a resident and to investigate wording for an appropriate sign.

**i) To consider purchase of a defibrillator under Public Health Act 1936 s.234**

A defibrillator for Hareby would cost £1,525. £300 is available toward this and the Council has £286 in their account earmarked for a defibrillator. Cllr Grover confirmed that he could grant a further £200. The clerk was asked to write and see if further funding might be available prior to purchase.

**j) To approve an appeal to ELDC regarding siting a rubbish bin at Hareby**

It was agreed to lodge an appeal and Cllr Grover asked to be copied into the appeal statement.

**k) To discuss protocol for postings on the Council's website and Facebook account**

It was agreed to defer this to the next meeting.

**l) To discuss resident's concerns regarding cyclists descending Horncastle Hill at great speed**

The Lincolnshire Road Safety Partnership had been approached regarding cyclists speeding down the hill and causing difficulties for residents exiting their properties, however there was not anything that could be done other than to encourage residents to take care when driving onto the road.

**m) To consider the purchase of a Remembrance Day wreath under Local Government Act 1972 s.137**

It was resolved that the clerk purchase a wreath.

Cllr Grover left the meeting.

**12.10/22 To discuss internal Parish Council issues**

**a) To consider the re-appointment of Victoria Clark as Internal Auditor**

It was resolved to appoint V Clark as Internal Auditor at the cost of £100.

**b) To review the bank mandate and internet banking approval settings**

It was resolved to make changes to the bank approval settings in line with best practice.

**c) To receive the play equipment annual inspection report and discuss findings**

The annual inspection report was noted. There were no urgent issues.

**d) To consider a 3 monthly play equipment operational inspection**

As the play equipment is new it is appropriate to have an annual inspection and a fortnightly visual inspection undertaken by a trained councillor. The level of inspections will be reviewed in due course.

**e) To consider the purchase of a new laptop for the clerk under Local Government Act 1972 s.111**

It was resolved to purchase a new laptop for the clerk.

A member of the public left the meeting.

**f) To receive an update from the meeting with Spilsby Town Council on 8<sup>th</sup> September 2022**

The notes from the meeting had been circulated. Cllr Routh reported that it was a useful meeting. Spilsby Town Council have Community Speed Watch equipment which could be hired and it was discussed that a group from each village could undertake a Speed Watch at a neighbouring village. There might also be an opportunity for parishes to work together to promote events and advertise in Spilsby's quarterly publication, the Spilsby Explorer. The next meeting will be in January.

**g) To consider taking the Civility and Respect Pledge and consider adopting the Dignity at Work policy**

It was resolved to sign the Civility and Respect Pledge and adopt the Dignity at Work policy.

**h) To consider the terms of reference for the Staffing committee**

It was resolved to approve the terms of reference for the Staffing committee.

**i) To consider the Health and Safety policy**

It was agreed to look at this at the next meeting.

**j) To consider the Training policy**

It was resolved to adopt the Training policy.

**k) To review the Risk Management document**

It was resolved to approve the Risk Management document. Clerk to order a Health and Safety notice.

**13.10/22 To receive correspondence and resolve action if required**

Correspondence was received from the winners of the Best Kept Garden 2020. They had advertised for entries in 2021 but there was no response. The winners would therefore like to relinquish their responsibilities of judging. It was felt that the event might be re-run in the future and advertised via the newsletter.

**14.10/22 Clerk and Councillor Reports (for information only)**

The clerk was asked to clarify the grass cutting schedule.

Two picnic tables have been given to replace the damaged tables using money from the now dis-banded Play Area Group.

The clerk to pursue the difference in value of the tables and the last audited balance in the Play Area Nationwide account.

**15.10/22 To consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 in order to receive a report on the clerk's appraisal in July**

The Staffing committee gave a short account of the clerk's appraisal. There were no matters of concern.

**16.10/22 To note the date of the next meeting**

The next meeting is Thursday 24th November 2022 at 6.30pm

The meeting closed at 9.15pm