

**OLD BOLINGBROKE WITH HAREBY PARISH  
COUNCIL**

**MINUTES OF THE OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL  
MEETING HELD ON MONDAY 20<sup>th</sup> March 2017**

Present Councillors      Cllr Mr P O Flynn, (Chairman)  
   Cllr Mr M Wilby, Cllr Mr D Makins  
   Cllr Mr A Gibbs

In Attendance              Mrs C Newton (Clerk)

11 Members of the Public

The Clerk confirmed that Cllr Mr A Gibbs had signed the Declaration of Acceptance of Office before the meeting

**1 To appoint a Chairman for the Meeting**

It was proposed By Cllr Wilby, seconded by Cllr Makins and unanimously agreed that Cllr O'Flynn should take the Chair

The Chairman welcomed Cllr A Gibbs and the public to the meeting. The Chairman also advised all present that agenda item 11 would be dealt with in closed session at the end of the meeting

The Public Forum then took place

**2 Apologies for Absence**

Cllrs Mr. Etches, Mr. N Nash, Ms E Phillips, Mrs Ayling & Cllr Mr. Grover these absences were formally approved, by vote, having considered and accepted the reason for absence

**3 Declarations of Interest**

None

**4 To sign as correct the minutes of the meeting held on 23<sup>rd</sup> January 2017**

It was unanimously agreed that the minutes should be signed

**5 To receive reports on LCC/ELDC issues from councillors if present.  
Not present**

**6 Clerk – Matters to report from the last meeting**

The following courses have been booked

Cllr Etches – Councillors training day

Cllr Wilby – Play areas and risk management, Councillors Training day

**Noted**

**7 Correspondence received**

**None**

**8. Finance Cllr D Makins**

a) Bills to be paid

C Newton salary February and March £438.02

Friends of Bolingbroke Castle £10.00 donation

Inland Revenue £163.80

LALC Training Programme £65.00

Halton Hologate Parish Council (paper usage) £20.90

Village Hall rent £132.00

LALC £138.21

Proposed by Cllr Wilby, seconded by Cllr Makins and unanimously agreed that these invoices should be paid

b) The Clerk has received a refund from the Village Hall for £236.25 re Water rates paid in error - **Noted**

c) Balance of accounts

Parish Council Current account £ 3468.44

Ramsden Trust Account £3715.52

**Noted**

c) Ramsden Trust Bank Mandate

It was agreed that the mandate should be completed at the end of the meeting

### **9. Neighbourhood Watch – Linda Creedy**

Ms Creedy reported on the following Travelers, the importance of keeping valuables locked up and Speeding

### **10. Planning**

#### **To Discuss**

APPLICANT: Mr. & Mrs. S. Norbron, PROPOSAL: Planning Permission - Construction of a vehicular access. LOCATION: CASTLE VIEW, HAGNABY ROAD, OLD BOLINGBROKE, SPILSBY, PE23 4HJ

Response – Comments only The road has not been adopted yet and the development is not complete, therefore it is too early for this application

### **11. Village Gardening Contract – Tenders**

This item will be discussed at the end of the meeting in closed session

### **12. Parish Council – Housekeeping – Cllr Mr. P O’Flynn**

a) Parish Council Notice Board Cllr O’Flynn proposed that the Parish Council notice board should be locked – keys to be held by the Chairman and Clerk this will ensure that important notices would not be covered over/removed. It was unanimously agreed that Cllr O’Flynn should arrange this

b) **Parish Council Paperwork** – The Clerk does not hold all the Parish Council Paperwork – It was proposed that the Clerk would give 30 days’ notice to all Councillors that the paperwork should be returned to her.

### **13. Memorial Plaque next to Hareby Cottage – Cllr Mr. P O’Flynn**

It has now been confirmed that the Landowners will accommodate the plaque, and the residents of Hareby Cottage will maintain it whilst they are there. Cllr O’Flynn proposed that the Parish Council takes on the long term responsibility for the plaque in perpetuity. He expects that the cost of the plaque will be approx. £600 and arrangements are being made to raise donations, it was also proposed that the RFO should hold in the funds in the Parish Accounts ring fenced for the project This proposal was seconded by Cllr Makins and unanimously agreed.

### **14. Village Hall Report – Cllr Mr. P O’Flynn**

The committee were looking for two more members. Progress towards the planned Luncheon Club was being made; arrangements for the October Craft Fair were well in hand with 14 tables booked already. The May Plant Sale was to raise funds for the Hall and a spring clean was planned for 30 March. Pat Test & Risk assessment completed

End of year balance was £4475. Present balance £4890.

Last two months’ quiet income £749, expenditure £334.

Future meetings to be at least two weeks prior to next PC meeting.

Next meeting 2<sup>nd</sup> May

- a) Request to install 1 outside tap Proposed Cllr Wilby, seconded Cllr Makins and unanimously agreed
- b) Request to raise funds to extend and improve the Hall proposed by Cllr Wilby seconded Cllr Gibbs Approved
- c) Communication between the Parish Council & the Village Hall Committee  
It was unanimously decided that communication between the PC and the VHC should be through the nominated PC Reps to the VHC currently Cllr Etches and Cllr O'Flynn. The Reps will continue to report back at the next Parish Council Meeting.
- d) It was also proposed that Desire Change could use the area designated but not used as the BMX bike track. Proposed Cllr Wilby seconded Cllr Makins and unanimously agreed
- e) Letter from a resident – Ramsden Hall Car Park  
Cllr Mr. O'Flynn has visited the property and confirms that the run off is not significant and does not run across the road. However, there is a drainage problem on the other side of the road and a large dip in which water gathers. It had been suggested to the residents that that) Highways should be contacted to inspect the situation

#### **15. Play Area - Cllr Mr. M Wilby**

- a) Safety Checks – All safety checks will now be published on the web site, and any reports already held have already been published. The Clerk & Cllr Wilby have an appointment with the monitoring Officer to discuss the way forward with the recreation ground.  
There was still some documentation withheld including the Passbook for the Play Area account. Since the Play Area Committee is a committee of the PC, all this documentation belongs to the PC and it should be produced. It was proposed by Cllr O'Flynn and seconded by Cllr Makins that all the documents including the passbook should be provided by Cllr Phillips within 30 days of the meeting with the Monitoring Officer. Carried unanimously.

#### **16. Councillors Feedback**

None

#### **17. Agenda Items for the next Meeting**

Recreation ground

Chairman's report

The Clerk is to contact the following to invite them to give a report at the Parish Meeting

Village Hall

Friends of Bolingbroke Castle

PCC

#### **18. Next Meeting date**

May 22<sup>nd</sup> – Parish Meeting & Parish Council AGM

It was unanimously agreed to go into closed session and the public were asked to leave

#### **11. Village Gardening Contract – Tenders**

The Clerk had contacted 6 contractors concerning the contract, but had only received 2 tenders.

These were discussed and it was unanimously agreed to accept the Tender from Desire Change. It was agreed that they would be offered a 3-year contract, however there would be a review of work undertaken and costs after the completion of the first year

The meeting was then closed at 8.45 pm