

**MINUTES OF THE OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL MEETING HELD 24<sup>TH</sup> NOVEMBER  
2022 IN RAMSDEN VILLAGE HALL**

PRESENT: Cllr P Powell (Chair) Cllr I Godsell Cllr D Makins Cllr C Routh District Cllr W Grover  
1 Member of the public  
Also in attendance: J Slaymaker - Parish clerk

**Open Forum for public participation**

The volunteers looking after the Rose Garden are happy to continue however they would like to see an easier to manage garden and/or to recruit more volunteers. Cllr Powell is seeking advice from a rose supplier regarding care of the roses. There was a suggestion of lifting all the roses and to put down a weed suppressant, then replanting. Some of the Rosa gallica were a gift from France in 1967. Sue Simpson and Sylvia Bradbury were thanked for all their work in the Rose Garden.

**1.11/22 Open meeting**

The meeting opened at 7.09pm.

**2.11/22 To note apologies and accept valid reasons of absence**

There were no apologies.

**3.11/22 To declare pecuniary interests for any items on the agenda**

No apologies were declared.

**4.11/22 To receive and approve the draft notes of the meeting held on the 6<sup>th</sup> October 2022**

It was resolved to approve the notes from 6<sup>th</sup> October 2022 as a true record and the Chair signed the minutes.

**5.11/22 To receive reports from the County Councillor and District Councillor**

Cllr Grover reported that the ELDC Horncastle hub would be open in the New Year. There is a competition to find people's favourite market [www.nabma.com/vote-for-britains-favourite-market/](http://www.nabma.com/vote-for-britains-favourite-market/) The Community Lottery is now live, tickets are £1 and 50p of this goes towards a chosen charity. [www.selcplottery.co.uk](http://www.selcplottery.co.uk) Cllr Grover had some information about free internet provision for the hall and passed the details to the clerk. Cllr Grover confirmed he can grant £200 towards a defibrillator and he was thanked.

Cllr Gray sent apologies along with his County Councillor report which was circulated before the meeting and will be placed on the Parish Council website.

**6.11/22 Finance**

**a) To formally note financial position**

The current balance is £22,412.81.

**b) To formally note the bank reconciliation**

The bank reconciliation was noted and signed by Cllr Makins.

**c) To receive last quarter payment and receipt figures and balance against budget**

The payment and receipt figures from the last quarter were and balance against budget were noted.

**d) To discuss the draft budget for 2023/24**

Some minor adjustments were made to the budget which will be presented at the January meeting prior to setting the precept.

**e) To approve the clerks pay award for 22/23 SCP 7 at £11.63/hour**

The clerks pay award was approved.

**f) To formally approve any automated, retrospective and future payments to be made**

The following payments were approved:

09.10.22 SLCC clerk's training £72.00 (£60.00 ex Vat)

11.10.22	Viking signage	£30.32 (£25.27 ext Vat)
11.10.22	The Poppy Appeal wreath	£30.00 under Local Government Act 1972 s 137
11. 10.22	Blythe planter bedding plants	£54.00 under Highways Act 1980 s.96
18.10.22	PKF External Auditor fees	£360.00 (£300 ex Vat)
19-10.22	Boston Seeds bulbs	£34.50 (£28.75 ex Vat) under Highways Act 1980 s.96
24.11.22	Salary	£302.38 under Local Government Act 1972 s.112
24.11.22	Andy Jackson grounds maintenance ( Local Government Act 1972 s 111)	£380.00
20.12.22	Salary	£302.38

**g) To note any income received since the last meeting**

No income has been received.

**7.11/22 Planning**

**a) To consider any planning applications received since the last meeting: Application reference S/018/02152/22 Planning Permission - Change of use and conversion of the existing holiday let to office RAMSDEN HALL, LUSBY ROAD, HAREBY, PE23 4HT**

It was resolved to submit a comment of 'no objection'. The clerk to contact ELDC.

**b) To note any planning decisions and/or appeal notifications since the last meeting**

There were no decisions or appeals to note.

**8.11/22 To discuss village issues**

**a) To receive a Neighbourhood Watch report**

Linda Creedy sent her apologies and was thanked for the NHW report which had been circulated and will be placed on the Parish Council's website. Cllr Powell had put up some 'thieves beware' notices and encouraged people to log any incidents with the police as soon as possible.

**b) To receive an update on highways matters including reflective posts**

Cllr Godsell to log issues with missing and damaged reflective posts on FixMyStreet. The clerk to contact County Cllr Gray regarding an update on the War Memorial granite setts and the potentially unnecessary national speed limit signs on Back Lane.

**c) To discuss the future maintenance of the Rose Garden**

It was resolved to allocate some money in next year's budget to make the Rose Garden more manageable.

**d) To discuss purchase of a circular bench in the Play Area under Local Government Act 1972 s.111**

It was resolved to acquire a circular bench for the Play Area however the item to be deferred to see if a grant is available.

**e) To discuss fencing in the Play Area to enable a dog-free zone around the play equipment under Local Government Act 1972 s.111**

It was resolved that initial quotes be sought for a low fence to keep the play area dog-free.

**f) To consider the purchase of a Speed Indication Device (SID) for Old Bolingbroke and discuss operational matters under Road traffic Regulation Act 1984 s. 72(1)**

An item regarding the purchase of a Speed Indication Device was included in the last Council newsletter. There has been no response and Cllrs decided not to pursue the matter at this time.

**g) To consider the installation of cycle racks on land adjacent to the Church lay-by under Road Traffic Regulation Act 1984 s.63**

It was decided not to pursue this proposal at present.

**h) To discuss protocol for postings on the Council's Facebook account; discuss content and administration of the Council's website and consider using MailChimp for email newsletters**

It was agreed that the Council's Facebook page be used to advertise Council matters and information from relevant outside agencies. Periodic postings on the closed Village Facebook page would be made signposting people to the Council's Facebook page. It was agreed that Cllr Powel and the clerk look at the current content of the Council's website. It was felt that

MailChimp might be a way of sharing information with residents not on Facebook and email details will be requested in the next Council newsletter (to check DPA requirements).

**i) To consider the purchase of a defibrillator to be sited in Hareby under Public Health Act 1936 s.234**

It was resolved to purchase a defibrillator for Hareby and the clerk to contact the landowner regarding siting the defibrillator.

**j) To discuss village signs**

Councillors were keen to see some more prominent signage at the entrances to the village and the clerk was asked to pursue this.

Cllr Grover left the meeting.

**9.11/22 To discuss internal Parish Council issues**

**a) To note receipt of the External Auditors completion certificate and discuss any action required**

The AGAR completion notice was received and the clerk to seek clarification on a comment for next year's AGAR submission.

**b) To receive the asset register 22/23 and annual asset inspection record and discuss any action required**

It was resolved to receive the asset register and inspection record. Outstanding items are in hand.

**c) To amend the date of the Annual Meeting of the Parish Council in May 2023**

The May Annual Meeting of the Parish Council to be Thursday 18<sup>th</sup> May at 6.30pm.

**d) To receive report from the Sole Charitable Trustees**

A report was received concerning the appointment of Scorer Hawkins Architects to prepare plans for a storeroom at Ramsden Village Hall and an application for an alcohol premises licence.

**e) To consider and adopt the Health and Safety policy**

It was resolved to adopt the Health and Safety policy, to be reviewed in 2023.

**10.11/22 To receive correspondence and resolve action if required**

A letter was received from the Friends of St Peter and St Paul Bolingbroke Church Group asking that the Parish Council support a proposed lottery grant application. The clerk to write a letter of support. Information received about a clothing bank: no action. Police newsletter (on website and noticeboard), Lincolnshire Association of Local Councils newsletters.

**11.11/22 Clerk and Councillor Reports (for information only)**

Items to be discussed at the next meeting: proposed new village noticeboard; opening a 32-day savings account.

**12.11/22 To note the date of the next meeting**

The next meeting will be Thursday 24<sup>th</sup> January 2023.