

Saturday, 14 January 2023

Chairman of Old Bolingbroke Parish Council
c/o Mrs Jane Slaymaker, Clerk to the council
4 Church Lane
Hundleby
PE23 5NA



Dear Councillor Powell,

REF: REPORT OF MID YEAR INTERNAL AUDIT 2022/23

Thank you for asking me to conduct your Internal Audit for 2022/2023, I have followed the JPAG practitioners' Guide 2022.

Your Clerk promptly provided me with all paperwork requested and was able to answer all questions and provide paperwork requested.

All other documents to complete paper trails and checks were found on the council's website.

Listed are my minor recommendations and observations, please contact me if you, the Council or your Clerk have any questions.

1. The agenda and minute item numbers on the council's website do not run in chronological order. I will speak to your Clerk about this.
2. Although some policies on the council's website are headed with the councils name, date adopted, reviewed and the next review date, it would be more transparent to have this on all and makes it easier for anyone looking including the Members of the council and the Clerk.

Yours sincerely

V. Clark

Mrs Victoria Clark

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