

## Thursday 18<sup>th</sup> May 2023 at 7pm at Ramsden Village Hall

All councillors are summoned to attend the **Annual Meeting** of Old Bolingbroke with Hareby Parish Council. This is an open meeting and the Press and the Public are all welcome.

There is an Open Forum for public participation at every meeting when members of the public are invited to ask questions or make short statements to the Council in relation to the business on the agenda. The Press and Public are not permitted to take part in the debates during the meeting.

\_\_\_\_\_ Clerk to the Council

12.05.23

### Agenda

13. Election of Chair and receive Declaration of Acceptance of Office
14. Election of Vice-Chair
15. Suspend meeting for a period of **Public Participation/Forum** (15 minutes) and then resume the meeting
16. To note any apologies and accept valid reasons of absence
17. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations<sup>1</sup> in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct
18. To receive and approve the draft notes of the meeting held on 23<sup>rd</sup> March 2023
19. To receive reports from the County and District councillors
20. **Finance**
  - a) To formally note financial position
  - b) To formally note bank reconciliations
  - c) To consider and agree a transfer of money from the Current account to the 32-day interest account
  - d) To formally approve any automated, retrospective and future payments to be made:  
04.05.23 Andy Jackson Grounds maintenance (under Local Government Act 1972 s.111) £285.00  
31.05.23 Salary (under LGA 1972 s.112) £307.84  
30.06.23 Salary (under LGA 1972 s.112) £307.84

Ramsden Hall Sole Charity Trustee List re Vat claim:

- 17.04.23 MDH Electrical Ramsden Hall £102.72 (ex Vat £85.60)  
25.04.23 Lincs Surfacing Ramsden Hall £4,650 (ex Vat £3875)  
05.05.23 E J Tongs Ltd padlocks and chains £144.92 (ex Vat £120.77)

- e) To note any income received since the last meeting
  - 01.04.23 Interest from 32-day interest account £29.19
  - 30.03.23 Ramsden Hall Management Committee Transfer £1,948.20
  - 31.03.23 Ramsden Hall Management Committee Transfer £530.84
  - 06.04.23 ELDC Precept 50% £5,712
  - 06.04.23 Vat refund £1,329.53
  - 12.04.23 Sills and Betteridge File closure £125.60
  - 28.04.23 Ramsden Hall Management Committee Transfer £3,850
  - 29.04.23 Interest 32- day account £14.26

## **21. AGAR Annual Governance and Accountability Return 2022/23**

- a) To receive the report of the Internal Auditor
- b) To receive the Balance Sheet for the year end 31<sup>st</sup> March 2023, to be signed by the Chair and the Responsible Finance Officer
- c) To consider and approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2022/23 and authorise signing by the Chair and the Parish Clerk
- d) To consider and approve the Accounting Statements (Section 2 of the AGAR) for financial year 2022/23 and authorise signing by the Chair
- e) To consider and approve commencement date for the exercise of public rights of inspection of the accounts

## **22. Planning Matters**

- a) To consider any planning applications received since the last meeting
- b) To note any planning decisions and/or appeal notifications since the last meeting
- c) To note enforcement case for container situated at The Black Horse Inn
- d) To note application for tree work received between meetings: ref 0028/23/TCA at West End, Church Road and note temporary TPO ref: 18.07/TPO for Hall Farm, West Road and TPO ref: 18.06/TPO The Black Horse Inn

## **23. Village Matters**

- a) To receive the Neighbourhood Watch Report
- b) To receive an update on highway matters
- c) To receive a report on the King's Coronation celebrations
- d) To consider design, costings, approvals and location of a freestanding noticeboard for Old Bolingbroke under Local Government Act 1972 s111
- e) To receive an update on Village signs
- f) To receive complaints from residents concerning excessive music noise during Church event and resolve action

## **24. Internal Council Matters**

- a) To review the Council's Standing Orders
- b) To review the Financial Regulations
- c) To review the Council's Code of Conduct
- d) To receive the Asset Register as at 31.03.2023
- e) To consider Terms of Reference for a Staffing Committee and appoint members
- f) To appoint a member as the Finance Lead
- g) To consider the schedule of meetings for 2023/24
- h) To consider applicants for co-option

## **25. To receive correspondence and note any action required**

## **26. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings, *No decisions may be made under this section, but Councillors may wish to flag up issues.***

## **27. To note the date of the next meeting of the Parish Council**

<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting