

Minutes of the Old Bolingbroke with Hareby Parish Council meeting held on Thursday 18th May 2023 at 7pm in Ramsden Village Hall

Present: Cllr Pam Powell (Chair) Cllr Isobel Godsell Cllr David Makins Cllr Charles Routh
Cllr Caroline Wills-Wright
County Cllr William Gray
Member of the Public present: 2
Also in attendance: J Slaymaker - Parish Clerk

13. Election of Chair and receive Declaration of Acceptance of Office

It was resolved to elect Cllr Pam Powell as Chair and the Declaration of Acceptance of Office was signed.

14. Election of Vice-Chair

It was resolved to elect Cllr Isobel Godsell as Vice-Chair.

15. Suspend meeting for a period of Public Participation/Forum (15 minutes) and then resume the meeting

The Chair suspended the meeting at 7.08pm however no comments were made and the meeting resumed.

16. To note any apologies and accept valid reasons of absence

No apologies had been received.

17. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct

No pecuniary interests were declared.

18. To receive and approve the draft notes of the meeting held on 23rd March 2023

It was resolved to approve the draft notes of the meeting held on 23rd March 2023 and they were signed by the Chair.

19. To receive reports from the County and District councillors

County Cllr Gray had circulated his report prior to the meeting. The report will be placed on the Council's website. Cllr Gray reported that Bridge Street in Horncastle will be closed for bridge repairs. The Wolds Festival starts at the weekend with a programme of events. Cllr Gray spoke of the number of new springs developing in the area. Where the springs are affecting the highways they can be reported using the FixMyStreet website.
Cllr Gray left the meeting at 7.22pm

20. Finance

a) To formally note financial position

It was noted that the current account was £12,144.14 and the 32-day interest account was £10,049.57.

b) To formally note bank reconciliations

The bank reconciliations for the end of the financial year and the current reconciliations were checked and signed by Cllr Makins.

c) To consider and agree a transfer of money from the Current account to the 32-day interest account

It was agreed to transfer £5,000 from the current account to the 32-day interest account. The Clerk to action.

d) To formally approve any automated, retrospective and future payments to be made

It was resolved to approve the following:

04.05.23 Andy Jackson Grounds maintenance (under Local Government Act 1972 s.111) £285.00
31.05.23 Salary (under LGA 1972 s.112) £307.84
18.06.23 V Clark Internal Audit 40.00
18.06.23 Treedale Marquee Hire (LGA 1972 s.145) £198.00
18.06.23 Cllr Routh mileage (collecting benches and fence posts) £43.24
30.06.23 Salary (under LGA 1972 s.112) £307.84

Ramsden Hall Sole Charity Trustee List re Vat claim:

17.04.23 MDH Electrical Ramsden Hall £102.72 (ex Vat £85.60)

25.04.23 Lincs Surfacing Ramsden Hall £4,650 (ex Vat £3875)

05.05.23 E J Tongs Ltd padlocks and chains £144.92 (ex Vat £120.77)

18.06.23 Witham Timber fencing posts £33.19 (ex-Vat £27.66)

e) To note any income received since the last meeting

The following income was noted:

01.04.23 Interest from 32-day interest account £29.19
30.03.23 Ramsden Hall Management Committee Transfer £1,948.20
31.03.23 Ramsden Hall Management Committee Transfer £530.84
06.04.23 ELDC Precept 50% £5,712
06.04.23 Vat refund £1,329.53
12.04.23 Sills and Betteridge File closure £125.60
28.04.23 Ramsden Hall Management Committee Transfer £3,850
29.04.23 Interest 32- day account £14.26

21. AGAR Annual Governance and Accountability Return 2022/23

a) To receive the report of the Internal Auditor

The report from the Internal Auditor was received.

b) To receive the Balance Sheet for the year end 31st March 2023, to be signed by the Chair and the Responsible Finance Officer

The Balance Sheet for the year ending 31st March 2023 was received and signed by the Chair and the RFO.

c) To consider and approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2022/23 and authorise signing by the Chair and the Parish Clerk

Section 1 of the AGAR Statement was considered and approved. It was resolved that the Chair and Parish Clerk sign the Statement.

d) To consider and approve the Accounting Statements (Section 2 of the AGAR) for financial year 2022/23 and authorise signing by the Chair

Section 2 of the AGAR Statement was considered and approved. It was resolved that the Chair sign the Statement.

e) To consider and approve commencement date for the exercise of public rights of inspection of the accounts

It was resolved that the commencement date for the exercise of public rights of inspection of the accounts to be 5th June 2023.

22. Planning Matters

a) To consider any planning applications received since the last meeting

No planning application had been received.

b) To note any planning decisions and/or appeal notifications since the last meeting

It was noted that planning permission had been approved for Ramsden Hall ref S/018/00150/23 and the section 73 condition had been approved for Elm House ref S/018/00270/23

c) To note enforcement case for container situated at the Black Horse Inn

It was noted that ELDC was investigating the container at the Black Horse Inn. The Clerk was asked to obtain an update.

d) To note application for tree work received between meetings: ref 0028/23/TCA at West End, Church Road and note temporary TPO ref: 18.07/TPO for Hall Farm, West Road and TPO ref: 18.06/TPO the Black Horse Inn

It was noted that applications for tree work had been received for West End, Church Road. That a temporary TPO had been issued for Hall Farm, West Road and a TPO for the Black Horse Inn. An application had been received for Beaufort, Church Road (ref: 0046/23/TCA) and Cllrs agreed to look at this and respond to the Clerk with any comments.

23. Village Matters

a) To receive the Neighbourhood Watch Report

Linda Creedy read out the latest Neighbourhood Watch Report. Linda updated Cllrs concerning

three break-ins in Burgh Le Marsh recently. It was noted that the number of PCSO's has been reduced.

b) To receive an update on highway matters

The Chair reported that there is a village walk-round planned for Cllrs on Wednesday with a representative from Highways.

c) To receive a report on the King's Coronation celebrations

The Kings Coronation weekend was a great success with a disco on Friday and live music on Saturday afternoon. All enjoyed the event and there were lots of willing volunteers to help with the marquee.

d) To consider design, costings, approvals and location of a freestanding noticeboard for Old Bolingbroke under Local Government Act 1972 s111

It has been confirmed that a potential site - the verge near the interpretation board, outside the Church, is owned by LCC. Planning permission is not required and the Council has been asked to work with the Conservation Officer. The Clerk to chase up the Conservation Officer. Cllr Routh to look at getting a quotation from South Ormsby sawmill.

e) To receive an update on Village signs

It was reported that the design work is ongoing, A sign with green oak posts and a Corten steel panel is being proposed. The design will be published for comment before proceeding.

f) To receive complaints from residents concerning excessive music noise during Church event and resolve action

It was resolved that the Clerk report the matter to ELDC.

24. Internal Council Matters

a) To review the Council's Standing Orders

It was resolved to re-adopt the Standing Orders

b) To review the Financial Regulations

It was resolved to re-adopt the Finance Regulations.

c) To review the Council's Code of Conduct

It was resolved to re-adopt the Code of Conduct.

d) To receive the Asset Register as at 31.03.2023

The Asset Register as at 31.03.23 was noted.

e) To consider Terms of Reference for a Staffing Committee and appoint members

It was resolved to re-adopted the Staffing Committee Terms of Reference and appoint Cllrs Godsell, Makins, Routh and Wills-Wright.

f) To appoint a member as the Finance Lead

It was resolved to appoint Cllr Makins as Finance Lead.

g) To consider the schedule of meetings for 2023/24

It was agreed that meetings would take place on 20th July, 21st September, 16th November, 18th January, 21st March and 16th May.

h) To consider applicants for co-option

There were no applicants to consider.

25. To receive correspondence and note any action required

Email received concerning containers situated in the village and resident parking close to a junction. Cllrs asked the Clerk to respond stating that the containers in question were not within the Conservation Area and were associated with agricultural use. The parking is a police matter. The Council will not be progressing these issues.

Email from the Police stating that they will not be producing the monthly newsletter. Instead there will be six monthly meetings with the Chair of the Parish Council.

26. Clerk and Councillor Reports (for information only)

Cllr Routh reported on the joint Parish Councils meeting with Spilsby Town Council. It was suggested that the local Parish Councils contribute financially towards the production of the 'Explorer' magazine and the magazine will include information/article/advert for the Parish Councils and additional copies of the magazine will be printed.

The Upp broadband company confirmed that Old Bolingbroke is not within its work programme, however this may be reviewed when they start work in Spilsby

27. To note the date of the next meeting of the Parish Council

The next Parish Council meeting will be 20th July 2023 at 7pm

The meeting closed at 8.35pm