

# Play Area and Open Space Risk Assessment

Ramsden Village Hall, West Keal Road, Old Bolingbroke

Adopted: 18.07.2024

Next review: 07.25

The Parish Council is required to review its risk assessment/management arrangements annually. It is important that the Parish Council is able to demonstrate that it has effective risk management processes in place.

Risk management is the process by which risks are identified, evaluated and controlled and enables the Parish Council to avoid, or minimise, damaging actions or events. Risk management is a key element of the framework of governance.

	Item	Risk Identified	High/ Medium/ Low	Management of Risk	Action	Notes
1	Play Equipment	Physical injury to members of the public.	M	Equipment installed to current standards.	Council	Cllr Routh undertook play area equipment training and assessment 22/06/2022  Updated signage required
				Recorded regular inspections by competent person.	Cllr/volunteer	
				Annual engineering inspections.	Play Inspections Company	
				Repairs carried out as soon as possible by a competent person.	Contractor	
				Hazardous equipment removed from use/fenced off/signs erected/taped off, etc.	Cllrs/Clerk/Contractor /Volunteer	
				Phone number displayed for members of the public to report defects.	Clerk	

2	Paths, Safety Surfaces, Open Grass	Injury to members of the public, 3 <sup>rd</sup> party contractors, volunteers, employees	L	Recorded regular inspections for safety defects e.g. pot holes, glass etc. Repairs carried out according to the risk posed. Warning signs erected.	Cllr/Clerk/Contractor/Volunteers	Cllr records information for presentation at Parish Council meeting unless urgent when parish Clerk is contacted
3	Fencing	Injury to members of the public, 3 <sup>rd</sup> party contractors, volunteers, employees	L	Regular inspections and repairs carried out according to risk posed. Fence removed if in dangerous condition and temporary one erected.	Cllr/Clerk/Contractor/Volunteers	
4	Seating	Injury to members of the public, 3 <sup>rd</sup> party contractors, volunteers, employees	L	Defective seating removed from use. Seating constructed of durable materials. Seating secured to ground to minimise vandalism. Regular inspections and repairs carried out according to risk posed.	Cllr/Clerk/Volunteers/Contractor	
5	Dog Fouling	Infection/ill health to members of the public, 3 <sup>rd</sup> party contractors, volunteers, employees	L	Bin provided on highway and emptied regularly. 'No Dogs' signs erected for play area Grass walked and fouling removed prior to grass cutting.	East Lindsey District Council Council  Contractor	
6	Mowing & Strimming	Injury to members of the public, 3 <sup>rd</sup> party contractors, volunteers, employees	L	All mowing and strimming carried out by 3 <sup>rd</sup> party contractor, with their own insurance, risk assessments and method statements.	Contractor	
7	Gates	Entrapment - members of the public, 3 <sup>rd</sup> party	L	Regular inspections and repairs carried out according to risk posed.	Cllr/Clerk/Volunteers	

		contractors, volunteers, employees				
8	Vegetation	Poison/injury - members of the public, 3 <sup>rd</sup> party contractors, volunteers, employees	L	Non-hazardous plants in play areas.	Cllr/Clerk/Volunteers/Contractors	
9	Potholes in grass/ matting lifting	Injury to members of the public, 3 <sup>rd</sup> party contractors, volunteers, employees	L	Grass area inspected when cut. Holes backfilled.	Cllr/Clerk/Volunteers/Contractors	
10	Trees	Collapsing or damage causing injury to members of the public, 3 <sup>rd</sup> party contractors, volunteers, employees	L	Trees inspected on a regular basis.	Clerk	Tree Safety Survey required