**Training Record 2024**

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| Date | Cllr/Clerk | Training | Duration |
| 18.01.24 | Clerk | C.D.D.O .gov.uk domains | 0.45mins |
| 31/01/24 | Clerk | Scribe AGAR completion | 1 hour |
| 19/02/24 | Clerk | Scribe – Internal Audit | 1 hour |
| 20/02/24 | Clerk | C.D.D.O gov.uk domains | 0.45 mins |
| 26/03/24 | Clerk | LALC **End of Year & Audit Processes** | 3 hours |
| 29/04/24 | Clerk | SLCC Everything you need to know about your council’s website and .gov.uk emails |  |
| 02/05/24 | Clerk | C.D.D.O gov.uk domains |  |
| 16/05/24 | Clerk | LALC Effective Meetings |  |
| 04/06/24 | Clerk | C.D.D.O gov.uk domains |  |
| 09/07/24 | Clerk | Parkinsons New Clerk Finance |  |
| 02/07/24 | Clerk | Parkinsons VAT for unregistered Councils |  |
| 03/07/24 | Clerk | Parkinsons Internal Control |  |
| 13/08/24 | Cllr Deal | LALC Councillor Induction | 3 hours |
| 04/09/24 | Cllr Deal | LALC Planning | 3 hours |
| 09/10/24 | Clerk | Parkinsons Procurements |  |
| 10/10/24 | Clerk | Parkinsons Budgets |  |
| 25/10/24 | Clerk | Scribe Reserve Fund | 1 hour |
| 31/10/24 | Clerk | C.D.D.O gov.uk domains | 1 hour |
| 05/11/24 | Clerk | Scribe New Clerk | 1 hour |
| 06/11/24 | Clerk | Scribe VAT | 1 hour |
| 06/11/24 | Clerk | Scribe Budgeting & Forecast | 1 hour |
| 13/11/24 | Clerk | Scribe Budgeting & Setting the Precept | 1 hour 30 mins |
| 19/11/14 | Clerk | Scribe Budgeting & Forecast | 1 hour |
| 19/11/24 | Clerk | Scribe Data Entry and Bank Reconciliation | 1 hour |
| 26/11/24 | Clerk | Risk and Responsibilities | 1 hour |
| 04/12/24 | Clerk | Scribe Account Apps | 1 hour |
| 10/12/24 | Clerk | Scribe Reports | 1 hour |