

Old Bolingbroke with Hareby Parish Council

Sunset View
Cowbroads Lane
Old Leake, PE22 9QU

Parish Chair: Councillor Pam Powell
Parish Vice-Chair: Councillor Isobel Godsell
Parish Clerk: Mrs Deborah Money

Minutes taken by the Parish Clerk, Mrs Deborah Money, at the Parish Council Meeting of Old Bolingbroke with Hareby Parish Council, held on Thursday 20th November 2025 at 7pm in Ramsden Village Hall

Present: Councillors Pam Powell (Chair), David Makins, Caroline Wills-Wright, Isobel Godsell and Tony Deal

Also present: County Councillor Roberts.

Public Forum for a maximum of **15 minutes** when members of the public may ask questions or make statements to the council.

Two members of the public were present, and another two arrived at 1904

46. Chair's Welcome

Cllr Powell welcomed everyone to the meeting.

47. To resolve to close the meeting for the public forum.

48. Public forum for a maximum 15 minutes will be set aside for the meeting.

Members of the public were requesting, that Parish Council pay for additional grass cutting of the field, to enable less mobile residents to walk around the field. This was discussed further in item 56a)

Meeting started at 1920

49. To note any apologies and accept valid reasons of absence

All Present

50. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations¹ in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct

None Declared

51. To receive and approve the draft notes of the meeting held on 18th September 2025

It was resolved to accept the minutes as a correct record, and the Chair was authorised to sign them.

52. To receive reports from the County and District councillors.

County Councillor Roberts attended and gave us an update in the local government reorganisation, we also discussed Highways issues item 55a) and we were asked to continue to use fix my street, and also include Cllr Roberts into these issue, to enable him to monitor.

District Councillor Grover did not attend.

1940 Councillor Roberts and two member of the public left.

53. Finance matters: To resolve as correct and authorise payments

a. To formally note financial position 31 October 2025

Bank Reconciliation for October and YTD Budget

32 Day Interest Account £15949.85

Treasurers Account £7077.57

Chair

Date: Thursday 15 January 2026

b. To note any income received since the last meeting

September	Interest	£27.66
October	Interest	£26.36
D.Money	PAYE	£11.02
East Lindsey District Council	Precept	£5712.00

54. To resolve as correct and authorise payments:

a)	Lloyds Bank	Service Charge	£9.34
b)	Staff Costs	November & December	£977.69
c)	Andy Jackson	Grass Cutting	£335.00
d)	Defib World	Defibrillator Pads	£193.39
e)	Royal British Legion	Wreaths	£44.98
f)	PKF Littlejohn	External Audit	£252.00
g)	Clark's Clerical Services	Mid-year Internal Audit	£60.00
h)	SLCC	Membership 25%	£51.25

55. Planning Matters

Planning Town and Country Planning Act 1990. To consider and make observations on all planning applications received and note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council. To include those received from the date of this notice and the day of the meeting.

PROPOSAL: Planning Permission - Extension and alteration to existing dwelling to provide additional living accommodation.

LOCATION: The Rectory, Horncastle Hill Road, Old Bolingbroke, Lincolnshire, PE23 4HQ

You recently contacted me about the application shown above. The application was

Approved on 10/10/2025

Application reference 03228/25/LBA has been received and is now being considered. Your observations are requested no later than 8th December 2025.

Listed Building Consent - Internal alterations to existing dwelling to install a central heating system including oil fired boiler, hot water tank, radiators and associated pipework.

The Old Hall Spilsby Hill Old Bolingbroke Lincolnshire PE23 4ER

No objections

56. Village Matters

a) **Highway matters:** Already discussed under item 52.

b) **War Memorial Soldier:** Councillors agreed to purchase a soldier figure. Councillor Makins has already bought one (£200) and will submit an invoice for reimbursement.

57. Budget 2026/27 to agree precept, paperwork sent before meeting

a) **Grass Cutting:** Andy Jackson to continue at £100; overflow car park £25 (including strimming around gates).

b) **Village Signs:** Cost per sign £1,360. This year budget will be transferred into reserves; additional funds to be added in 2026/27. Four signs required.

c) **Training:** It was agreed that money could be set aside in the budget for Councillor Deal to complete the PLAY AREAS - Routine Inspectors, and for the Clerk to start the CILCA training.

d) **Asset Register:** Updated to include new benches.

e) **Reserves:** Reviewed; 50p from Village Hall Grant added to General Funds; Village Signs reserve increased.

f) **Resolution:** Budget accepted and Precept set at **£12,000**.

58. Internal Council Matters

a) AGAR update.

It was resolved to formally note the receipt of the external auditor's Certificate of Completion, which confirms that the accounts for 2024-25 financial year are in accordance with the regulations and proper practices. The Clerk was requested to publish the completed AGAR, including the external auditor's report and certificate on the parish council website.

b) Grant For George V Welcome Sign

We are still awaiting the Grant for the Welcome Sign, the Clerk requested the grant in August and has chased via email and other District Councillors for assistance she will try again.

c) Mid-Year Internal Audit

This was completed the beginning of November, and the report was read out at the meeting. The Clerk will publish this on the website.

Members of the council are reminded that all spending involves public money and must therefore be properly authorised and recorded.

A summary of the relevant legislation and guidance is attached for members' reference.

Publication requirements:

Checks of the Council's website confirmed that all required information is published and up to date, with additional supporting material also available.

Accounts package:

The Clerk maintains the Council's accounts system to a high standard, with all information clearly recorded, referenced, and traceable through appropriate paper trails

59. To receive correspondence and note any action required

A member of the public contacted the council regarding the cutting of the playing fields. This was discussed in the forum.

60. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings, *No decisions may be made under this section, but Councillors may wish to flag up issues*

61. Resolution to close the meeting: To resolve on whether the Council will move into closed session to consider the following confidential staffing and legal matters in accordance with the Public Bodies (Admission to Meetings) Act 1960. (Should this resolution be passed the public and press will be required to leave the meeting at this stage).

62. Staffing Matters Annual Review

Parish Councillors requested that this be completed at an alternative date, Councillor Deal is going to send some appraisal paperwork. The Clerk will contact the staffing committee for a new date and time.

63. Items for next Agenda

Sand.

64. To note the date of the next meeting of the Parish Council 15 January 2026.

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting