

## **NOTICE OF THE PARISH COUNCIL MEETING OF OLD BOLINGBROKE INC HAREBY PARISH COUNCIL**

Dear Councillor

I hereby give you notice that a meeting of Bolingbroke Parish Council will be held at The Ramsden Hall, Old Bolingbroke on Thursday 19<sup>th</sup> July 2018 commencing with a 15-minute Public Participation Session at 7.30 p.m.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Christine Newton  
Clerk to Bolingbroke Parish Council

Dated: 11<sup>th</sup> July 2018

### **AGENDA**

- 1. Chairman's Welcome**
- 2. Apologies for absence and reasons given**
- 3. Declarations of Disclosable Pecuniary Interest**
- 4. The notes from the meeting of the Council held on 22<sup>nd</sup> May 2018 to be signed as minutes**
- 5. To receive reports on LCC/ELDC issues from councillors if present.**
- 6. Clerks Report**

- a) The Clerk has made various attempt to contact running club – but has not received a reply
- b) The Clerk has contacted Bells to confirm that the PC will repair the fence, and to once again, confirm that the field should be used for sheep grazing only. Sat the same time Bells have been instructed to take instructions from the Clerk and Chairman, as it has come to light that other residents/ Councillors have been contacting them direct
- c) The Clerk advised ELDC of Councillor vacancies.

#### **Correspondence Received**

- a) E Mail received requesting background information on a cast iron table – sent to Cllr Fitzgerald to deal with
- b) The Pensions Regulator – Confirmation received that they have received the declaration of compliance
- c) ELDC - Notice of vacancies received – put on notice board & web site
- d) ELDC – Advice that the PC can now Co opt
- e) Request received from a resident to inspect the Village Accounts.

#### **7. Finance**

- a) Bills paid between meetings  
Village Hall Insurance £603.08
- a) Bills to pay  
Salary Jun/July £446.62  
Inland Rev £ 178.40  
Community Lincs £43.74  
Postage £1.68  
Councillors mileage claim £68.40
- c) Funds received VAT refund £361.36
- d) Balance of account

Parish Council Acc	£11833.82
Trust Acc	£ 3839.66
- e) Budget – sent to Councillors before the meeting

## **8. Planning**

### **a) To Discuss**

#### **Extension for response agreed**

**S/018/01004/18**

Planning Permission - Siting of 3no. holiday lodge caravans with associated sheds, decking and car parking.

THE ROYAL VIEWS, HAGNABY ROAD, OLD BOLINGBROKE, PE23 4HS

## **9. Footpaths & Highways**

## **10. Neighbourhood Watch – Linda Creedy**

## **11. GPPR**

### **a) To Adopt the GDPR Policies and procedures**

Data Protection Policy

Data Breach \policy

Records Retention Policy

Subject Access Procedure

### **b) Councillors to complete & sign the Security Compliance Checklist**

### **c) To agree the purchase of the following to enable the PC to comply with the regulations**

Lockable, fire proof filing cabinet

2 Password protected flash drives

## **12. Notice Board s**

a) The Parish Council notice board is no longer large enough for the information that regulations dictate. Lockable Notice Boards are required – one for Bolingbroke & one for Hareby, the keys of which should be held by the Clerk & the Chairman

## **13. Insurance**

a) Village Hall – the renewal from the new provider was received after the last meeting and to continue essential cover, the policy was sent out to all Councillors for comment, the village Hall were also asked for their comments.

It was agreed that the policy should be paid

For 3 Against 1 Abstain 1

Allied Westminster has since contacted the PC concerning the Recreation Ground, which the Parish Council are responsible for, and this was taken off the Policy, giving a refund of £148.99

### **b) Recreation Ground**

The Recreation ground was not covered, therefore an emergency Public Liability

Insurance was taken out with Community Lincs, at a cost of £43.74, the other alternative was to close the area

The Public liability is a legal requirement; however, the Council needs to decide whether they wish to take out for cover against damage, the cost of which would be approx. £350.00

## **14. Village Hall**

a) New Insurance certificate Received, and a copy given to the Village Hall Committee

b) To Review the Village Hall audited accounts, any questions to be given to the Councillor Representative for the next village hall Meeting

c) Report – **Cllr Makins**

**15. Recreation Ground**

- a) Safety Report –**Cllr Wilby**
- b) Funds – **Clerk**

**16. Co Option**

**17.Councillors Feedback**

**18.Agenda Items for the next meeting**

**19. Next Meeting date**  
**September 20<sup>th</sup>**

**The Next agenda item is a Pink Paper – members of the public will be asked to leave**

**20. The Clerk's review**