

OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL
MINUTES OF THE OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL
MEETING HELD ON 16th JULY 2020 BY WAY OF A VIRTUAL ZOOM MEETING

Present Councillors Cllr. Mrs. Powell (Chair)
 Cllr. Routh, Cllr. Makins
 Cllr Mrs. Godsell

Cllr. B Aron (LCC)

In Attendance Mrs. C. Newton (Clerk)

1 Member of the Public

1. Chairman's Welcome

Cllr. Mrs Powell introduced Cllr Mrs. Godsell who had signed her Acceptance of Office in front of the Chairman.

2. Apologies for absence

NONE

3. Declarations of Disclosable Pecuniary Interest

NONE

4. The notes from the meeting of the Council held on the 8th May 2020 to be signed as minutes

Proposed Cllr Routh, seconded Cllr Makins and unanimously agreed that the notes should be signed.

5. To receive reports on LCC/ELDC issues from councillors if present.

LCC Cllr Aron advised that the following services had been reopened
Main libraries & children's play areas. The Parking enforcement Officers have now returned to duty

LCC have donated 500 laptops to children.

Cllr Aron is also dealing with LCC Highways over the curbing round the war memorial, and the triangles within the village

Cllr Mrs. Powell thanked Cllr Aron for the grant for the Newsletter.

6. Finance

a) Bills paid Between Meetings.

N Dowlman Architecture Draft plans for Village Hall £3192.00 inc £532.00 reclaimable VAT

b) Bills to pay.

Salary June/July £ 438.02

Inland Revenue £ 163.80

N Dowlman 2nd set of plans of Village Hall £4716.00 inc £786.00 reclaimable VAT

Andy Jackson grass cutting £185.00

V Clark Internal auditor £30.10

Transfer from Shared account to Parish Council ££3930

It was unanimously agreed that these payments should be made

c) Received

LCC COVID 19 assistance £100

VAT refund £435.19

NOTED

d) Balance of accounts

Treasurers Acc £12102.92

Ramsden Trust £4040.99

PC & VH £9346.32

NOTED

d) Annual Audit

(i) The Chair read out the internal Auditor report.

NOTED

(ii) Annual Internal Audit Report (page 4)

The financial arrangements had recently been reviewed , resulting in the Financial regulations being updated, the Councillors were satisfied that all is in order, therefore it was unanimously agreed that the Chair should sign this section

(iii) Accounting Statements – this section had been checked by the internal auditor and all the Councillors before the meeting and it was unanimously agreed that the statement should be signed off.

(iv) to approve the Certificate of exemption

It was proposed by Cllr Mrs Powell, seconded by Cllr Makins, and unanimously agreed that the certificate should be signed.

The Certificate of exemption will be submitted to the External Auditors. The Audit together with the Notice of public Rights will be published on the notice board & web site.

ACTION The Clerk

7 To discuss e mails from a resident

These e mails had been discussed by all the Councillors between meetings, a draft reply had been drafted and was presented to the Council. It was unanimously agreed that with a couple of minor alterations the letter should be sent

ACTION Cllr Routh/ Clerk

8. Planning

a) Response

S/018/00651/20

Section 73 application in relation to condition no. 6 (occupancy) as imposed on planning permission reference no. S/018/01566/17 which was for erection of a detached building to provide bed and breakfast accommodation on the site of a former bus garage which has been removed.

ELM HOUSE, CHURCH ROAD, OLD BOLINGBROKE

NO OBJECTIONS

WITHDRAWN

S/018/00690/20

Planning Permission - Erection of a detached single garage.

PENBROKE, CHURCH ROAD, OLD BOLINGBROKE, SPILSBY, LINCOLNSHIRE, PE23 4HF

SUPPORT

FULL PLANNING PERMISSION GRANTED

b) Submitted

S/018/00629/20

Planning Permission - Alterations to the existing dwelling to provide replacement windows, a door, 2no. roof lights and re-roofing in natural slate and erection of a detached single garage, a detached shed and greenhouse and a detached garden room

NO OBJECTIONS

c) Tree Works

Ref EZY/0066/20/TCA

T1 to T11 Reduce in height

Swynford House, Church Road Bolingbroke

NO OBJECTIONS

9. Village Hall

a) Report – **Cllr Makins**

The hall remains closed, at the AGM the chairman stood down & Mrs Wilby was elected. A vote of thanks was agreed for Mr. Hallam for his chairmanship.

b) VAT advice & Charity Status – this item was deferred to the next meeting, to allow for more investigation.

ACTION Cllr Makins

c) To consider reopening of the Village Hall & discuss Risk Assessment

A risk assessment had been produced, and discussed, the Clerk had sent the Risk assessment to LALC for comment, however no comments had been received.

It was agreed to adopt the Risk assessment once the insurance company had been contacted. It was agreed that users should produce their own risk assessments and provide the Village Hall Committee with them.

ACTION Cllr Mrs Powell/Clerk

10. Play Area - To consider reopening the play area

A Risk Assessment had been undertaken, and it was unanimously agreed that provided the correct signage was displayed the park should reopen on the 1st

August

ACTION Cllr Mrs Powell/Clerk

11. Village Hall Field- Cllr Mrs Powell

Cllr Mrs Powell reported on complaints that she had received from residents concerning the welfare of the animals in the field, and the licensee's disregard of the agreement. It was agreed that Robert Bell & Company were not actioning our instructions. Cllr. Routh proposed that a letter should be sent to Robert Bell, expressing the Parish Councils dissatisfaction, unanimously agreed.

ACTION the Clerk

12. To Adopt the following

Communication Policy

Financial Regulations

Publication Scheme

Freedom of Information Policy

Consent Form to replace the subject access policy

To agree to continue with the East Lindsey Code of Contact

These Policies had been sent to Councillors before the meeting, it was proposed by Cllr Mrs Powell, seconded Cllr Makins and unanimously agreed that the policies

should be adopted, the Clerk will arrange for the adopted polices to be published on the web site

Cllr Routh will now review the Standing Orders and send drafts out to the Councillors.

ACTION Cllr Routh/The Clerk

13. Best Kept Garden Competition

Cllr Mrs Powell confirmed that the competition would go ahead, and the winner of the previous year's competition would be the judge. She also confirmed that the Clerk does not need to advertise the competition

14. Agenda Items for the next meeting

VAT & Charity Status - Cllr Makins

Letter to Robert Bell - Cllr Mrs Powell

Standing Orders - Cllr Routh

15. Next Meeting

September 24th 2020

Meeting Closed at 7.50 pm