

**OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL**  
**MINUTES OF THE OLD BOLINGBROKE WITH HAREBY PARISH COUNCIL**  
**MEETING HELD ON 24<sup>th</sup> September 2020 BY WAY OF A VIRTUAL ZOOM**  
**MEETING**

Present Councillors      Cllr. Mrs. Powell (Chair)  
   Cllr. Routh, Cllr. Makins  
   Cllr Mrs. Godsell

Cllr. B Aron (LCC)

In Attendance            Mrs. C. Newton (Clerk)

1 Member of the Public

**1. Chairman's Welcome**

Cllr. Mrs Powell welcomed everyone present.

**2. Apologies for absence**

NONE

**3. Declarations of Disclosable Pecuniary Interest**

NONE

**4. The notes from the meeting of the Council held on the 16<sup>th</sup> July 2020 to be signed as minutes**

Proposed Cllr Makins, seconded Cllr Mrs Godsell and unanimously agreed that the notes should be signed.

**5. To receive reports on LCC/ELDC issues from councillors if present.**

**ELDC** - Not present

LCC Cllr Aron reported on the following, New Website, recycling - new bins for cardboard, and Devolution.

Cllr Aron confirmed that the Kerbs around the memorial have been programmed into the next plan of works and will also get an update on the proposed warning signs by the play area.

**6 Clerks Report**

a) The Clerk has replied to the residents enquires concerning the Village Hall - there has been no response.

b) Remembrance wreath has been ordered and will be collected nearer the time.

The British Legion will advise the Council of the arrangements for the laying of the wreath.

**Noted**

**7. Finance**

a) Bills paid between meetings.

ELDC (Planning Application) £693.00

Direct 365 (Defibrillator) £1595.94 inc £265.99 reclaimable VAT

a) Jackson (grass cutting) £165.00

b) bills to pay.

Salary August/Sept - including backdate pay rise £ 499.5

Inland Revenue £ 179.20

British Legion Poppy Appeal £35.00

Boston Seeds (Bulbs for planters) £45.00

It was proposed by Cllr Makins, seconded by Cllr Routh & unanimously agreed that these Bills should be paid.

c) Funds received.

2<sup>nd</sup> half of the precept £5500.00

d) Balance of accounts.

Treasurers Acc £13621.06

Ramsden Trust £4041.30

PC & VH £5416.98

e) Annual Audit Certificate of Exemption logged

**Noted**

## **8. Planning**

a) Submitted

**S/018/01255/20**

Planning Permission - Extension to existing building to provide an enlarged main hall, a kitchen, a function room, storage rooms, w.c.s and an entrance porch to include additional vehicular parking area.

RAMSDEN HALL, WEST KEAL ROAD, OLD BOLINGBROKE, SPILSBY, PE23 4EY

**AS THE PARISH COUNCIL ARE THE APPLICANT FOR THIS APPLICATION IT WAS NOT FELT APPROPRIATE TO COMMENT**

**b) To Discuss**

**S/018/01526/20**

Planning Permission - Change of use, conversion of, extensions and alteration to former Old School to provide a dwelling to include the erection of a studio/garage. Construction of a vehicular access with pillars and a gate to a maximum height of 2 metres, part of front boundary wall and toilet block on site to be demolished.

SCHOOL HOUSE, WEST KEAL ROAD, OLD BOLINGBROKE, SPILSBY, PE23 4EY

**NO OBJECTIONS**

**c) Tree Works**

**EZY/0065/20/TCA**

Church View Church Road

**NO OBJECTIONS**

**EZY/0084/20/TCA - Cllr Mrs Powell declared an interest**

Driftwood, West Keal Road

**NO OBJECTIONS**

**EZY/0086/20/TCA - Cllr Makins Declared an interest**

Burnfoot House

**NO OBJECTIONS**

**To Discuss sent to Councillors before the meeting**

**EZY/0089/20/TCA**

**Nutwood Cottage, Moat Lane**

**NO OBJECTIONS**

## **9. Village Hall**

a) Report - **Cllr Makins** (In his role as Council Representative on the Village Hall Committee) Bank Balance £25224.00. Sanitizers have been fitted, and it is hoped that Keep Fit & Quilters patch will soon return.

A Contractor has been approached for a quote for the repair of the hole in the roof.

It was proposed by Cllr Makins, seconded by Cllr Mrs Powell, and unanimously agreed that the cost of £250.00 would be paid by the Parish Council.

## **10. Village Hall Extension Update**

a) Progress of planning application, and projected time scales - **Cllr Mrs Powell**  
Cllr Mrs Powell reported that the response for the planning application is expected on the 29<sup>th</sup> September.

b) Financial Arrangements for the Village Hall Project - **Cllr Makins** to investigate sources of funding for the Village Hall Project - Public Works Board Loan (with partial repayment from

the precept), grants and other fund raising. To consult with other Parish Councils, Village Halls (e.g. Mareham)

and LALC on best practice.

To determine the relationship between the PC and the VH committee - Legal advice cost £3750.00 plus Vat

To obtain advice on whether the VAT element of the Cost of the VH project can be recouped by the PC. Cost £1600.00 plus Vat

The RFO reported that estimated general reserve at the end of the financial year would be £6164.00 and the Parish Council should at the very minimum hold 25% of the precept in the reserve.

It was agreed that there were no clear lines between the proposed projects of the Village Hall extension, the play area, and the field.

Therefore, it was agreed that the a joint working party should be set up with the Village Hall Committee to work on the arrangements and timeline for the Extension & the recreation area, Proposed Cllr Makins, seconded Cllr Routh, and unanimously agreed. Cllr Routh will contact the various parties.

#### **ACTION CLLR ROUTH**

It was proposed by Cllr Mrs Powell, seconded by Cllr Routh and unanimously agreed that the clerk should write to the Village Hall Committee requesting their financial support to enable the Parish Council to apply for the Legal advice re the Charity status, and VAT advice.

A second request should be made to the Village Hall Committee for financial support with the 1<sup>st</sup> Phase of the play area project.

#### **ACTION THE CLERK**

### **11. Play Area - Cllr Mrs Powell**

a) Results of Consultation with the residents.

Cllr Mrs Powell reported that there had been consultations with the residents, and a good response had been received.

b) To arrange a working party to clear the old BMX area.

This was discussed and agreed that this could be undertaken when the field was cleared.

### **12. Village Hall Field**

a) Update on the current situation with Bells and possible increase in come for future years - **Cllr Mrs Powell**

Cllr Powell reported that she had been in consultation with Bells who confirm that the tenant has not yet paid this year's rent. Bells are also investigating ways of increasing the rent charges in future Years. Cllr Mrs Powell will continue to deal with Bells, and report back to Council.

#### **ACTION CLLR MRS POWELL**

b) Requirement for spraying and topping field **Cllr Mrs Powell**

The cost of this will be £70, it was proposed by Cllr Mrs Powell, seconded by Cllr Makins, and unanimously agreed that this should go ahead.

#### **ACTION CLLR MRS POWELL**

c) To consider letting the field lie fallow.

This was discussed but no decision was made - to be carried forward to the next meeting

d) Quote Received for fencing the field £5252.50 plus VAT - **Cllr Makins**

This includes £1670.00 to clear the fence & the undergrowth.

It was proposed by Cllr Makins, seconded by Cllr Mrs Powell, and unanimously agreed the the clearance should go ahead, at a cost of £1670.00

**ACTION CLLR MAKINS**

**13. To Adopt the updated standing orders which have been reviewed by all Councillors before the meeting.**

It was proposed by Cllr Routh, seconded by Cllr Makins, and unanimously agreed that the Standing orders should be adopted.

**14. Website - The Clerk**

The website is now out of date and is no longer compliant with government legislation. LCC has created a new template which will replace the site, the Chair & the Clerk have attended courses to enable them to transfer the information required, and going forward to enable them to administer the site. The Clerk has already gone through the site to ensure it is up to date, and that there is nothing that should not be transferred. The actual transfer is a mammoth undertaking therefore it was proposed by Cllr Makins, seconded Cllr Mrs Godsell & unanimously agreed to accept the quote from Intellitech Services Ltd for £300 to transfer information to the new site. Once the transfer is actioned the site will be administered by the Chair & the Clerk, and will be supported by LCC.

**ACTION THE CLERK**

**15. Best Kept Garden Competition to announce winners**

Winners - Best kept garden – The Laurels  
Best Hanging basket – Carpenters Cottage  
The shield will be engraved accordingly.

**ACTION CLLR MRS POWELL**

**16. Next Meeting**

**November 26<sup>th</sup>, 2020**

The Next agenda items are 'Pink papers' the public were asked to leave.

**17. Play Area Quotes – Cllr Mrs Powell**

These have been received, however the plans are too large to e mail to the Councillors, it was unanimously agreed that a meeting would be arranged for the Councillors to view and discuss the plans at the village hall, under strict COVID regulations  
The Parish Councillors looked at the three tenders submitted for the play area equipment. After deliberation they unanimously decided to choose Kompan as the company to provide and install the play area equipment.

**The Clerk will then be asked to leave**

**18. Report on Staff Appraisal – Cllr Makins**

The staff appraisal was conducted by Cllrs Makins & Routh on the 28<sup>th</sup> August 2020. Various issues were discussed, and it was agreed that the Council should restrict the number of emails the Clerk is copied into. It was also agreed that Councillors would supply Agenda items for the next agenda no later than 10 days before and that notes should be sent out after the meeting within 10 days of the meeting being held.  
The next appraisal is due in August 2021.

**Meeting Closed at 8.45 pm**

